

**Government of West Bengal**  
**Office of the District Magistrate**  
**North 24 Parganas**  
**[Group C Establishment]**  
**Kolkata-700124**

Memo No. 353/Gr.C Estt.

Dated : 08/12/2015

**NOTICE**

Online applications are invited from eligible candidates for engagement to the post of DATA ENTRY OPERATORE (DEO) on contractual / temporary basis for a period of 1(one) year at Barasat-I, Barasat-II, Barrackpore-I, Barrackpore-II, Basirhat , Bongaon & Bidhannagar Treasury which may subsequently be renewed on satisfactory performance by the Finance Department on recommendation of the District Magistrate, North 24 Parganas.

Sl. No	Name of post & No. of posts	Minimum Educational qualification	Age	Consolidated remuneration
1	Data Entry Operator at Barasat-I Treasury - 03 Barasat-II Treasury - 02 Barrackpore-I Treasury - 03 Barrackpore-II Treasury - 02 Bongaon Treasury - 02 Basirhat Treasury - 02 & Bidhannaga Treasury - 02	Degree in Graduation with 'O' level certificate from DOEACC (erstwhile) or from NIELIT. Higher Qualification like 'A' /'B'/'C' level or Diploma Engineers with Computer or IT or BCA / B.Tech/ B.SC(Hons) in Computer is also allowed.	18 years and maximum age limit 40 years as on 20.3.2015	Rs. 11000/- per month and annual increment benefit of @Rs.500/- to each operator for the first five years and then @ Rs. 600/- thereafter, subject to continuous satisfactory service.

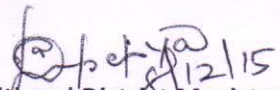
The number of posts specified is tentative and may vary in future.

Submission of online Application: Willing Candidates are requested to visit the District Portal <http://north24pargnas.gov.in> where the facility of online application will be made available from **21<sup>st</sup> December, 2015**.

**Last date of submission of online application is 4<sup>th</sup> January, 2016.**

Willing Candidates shall have to apply and submit the application only in online mode through District Portal mentioned above. After successful submission of online application, the application so submitted will be available for download and print. Candidates are requested to keep a printed copy of the form for record purpose. Also, after successful submission of online application, a unique Registration No will be generated. Candidates are instructed to remember that Registration No. for future reference.

After scrutiny of Application Forms so submitted online, Admit Card for eligible candidates in respect of whom the applications are found valid, will be available for download from the same District Portal as mentioned above from 15.01.16 onwards. All necessary instructions will be mentioned in the Admit Card itself.

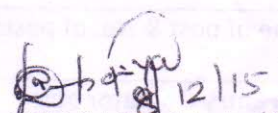
  
**Additional District Magistrate (Gen.)**  
&  
**Chairman**  
**District Level Selection Committee**  
**North 24 Parganas**

Memo No. 353/1(41)/Gr.C Estt.

Date: 08.12.15

Copy forwarded for information and necessary action to :

- 1) The Director of Treasuries & Accounts, West Bengal, 4, Lyons Range, Kolkata-700001.
- 2) The Addl. District Magistrate (LR), North 24 Parganas.
- 3) The Addl. District Magistrate (Dev.) & Addl. Executive Officer, North 24 Parganas Zilla Parishad.
- 4) The Addl. District Magistrate (Try), North 24 Parganas.
- 5-10) The Sub Divisional Officer, \_\_\_\_\_, North 24 Parganas.
- 11) The District Informatics Officer, North 24 Parganas, with request to arrange for uploading the Notice in District Portal.
- 12-33) The Block Development Officer, \_\_\_\_\_, North 24 Parganas.
- 34-40) The Treasury Officer, \_\_\_\_\_ Treasury, North 24 Parganas.
- 41) CA to District Magistrate, for kind information of the District Magistrate, North 24 Parganas.

  
Additional District Magistrate (Gen.)  
&  
Chairman  
District Level Selection Committee  
North 24 Parganas

Additional District Magistrate (Gen.)  
Chairman  
District Level Selection Committee  
North 24 Parganas