



Government of West Bengal  
Office of the District Magistrate  
North 24 Parganas, Barasat.  
(IT SECTION)

**Notice**

Some of the services delivered by the Sub-Divisional & Block Development Office will be available online to the public from 01.08.2018 onwards. These services will be available in **e-District Portal (www. edistrict.wb.gov.in)**. Citizen can apply directly through the portal or can avail the services from CSCs (Service charge applicable) and DM Office Kiosk (No service charge applicable). The detail guidelines will be available on the website.

The list of Services to be delivered:

1. Permission of Delayed Registration of Birth Certificate
2. Permission of Delayed Registration of Death Certificate

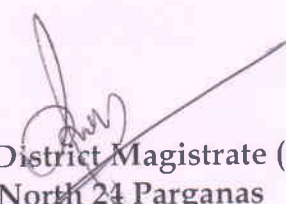
List of required document for **Permission for Delayed Registration of Birth Certificate** is given below:

- a. Certificate signed by Prodhan/Councilor/Chairman with countersigned by Executive Assistant/ Executive Secretary/ Executive Officer.
- b. Medical Certificate (Certificates of Institutes - Hospital / Doctors)
- c. Declaration from 5 local people for granting okay to delayed registration with their Name, Address, ID Proof No.

List of required document for **Permission for Delayed Registration of Death Certificate** is given below:

- a. Certificate signed by Prodhan/Councilor/Chairman with countersigned by Executive Assistant/ Executive Secretary/ Executive Officer.
- b. Medical Death Certificate (Certificates of Institutes - Hospital / Doctors)\*
- c. Declaration from 5 local people for granting okay to delayed registration with their Name, Address, ID Proof No.

\*[Cremation Certificate (for Hindus) & Certificate given by Immams (in case Minority) may be taken into consideration in absence of Death Certificate by Doctors/Hospitals.]

  
Additional District Magistrate (General)  
North 24 Parganas



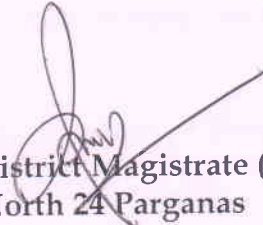
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(IT SECTION)

Memo No. 052/1(32)/IT

Dated: 19/07/2018

Copy forwarded for information to:

- 1-5. The Sub-Divisional Officer, Barasat / Basirhat / Barrackpore / Bidhannagar / Bongaon, North 24 Parganas.
- 6-27. The Block Development Officer, All, North 24 Parganas.
28. The Officer-in-Charge (IT) Section, North 24 Parganas.
29. The Nazareth Deputy Collector, North 24 Parganas with a request to upload this notice on the District Notice Board.
30. The District Informatics Officer, NIC, North 24 Parganas with a request to upload the notice in the district website.
31. CA to District Magistrate, North 24 Parganas for kind information to the District Magistrate.
32. CA to Additional District Magistrate (General), North 24 Parganas for kind information to the Additional District Magistrate (General).

  
Additional District Magistrate (General)  
North 24 Parganas