

**OFFICE OF THE SUB-DIVISIONAL OFFICER
BARRACKPORE SUBDIVISION
NORTH 24 PARGANS**

Memo No. 1496/Con/Bkp

Date: 14.07.2022

**ADVERTISEMENT NOTIFICATION FOR SELECTION OF
BLOCK PROGRAMME COORDINATOR (ASHA) UNDER NHM, NORTH 24 PARGANAS**

Applications are hereby invited from the eligible Schedule Caste (SC) candidates for Selection of Block Programme Coordinator (ASHA) on purely contractual basis under NHM, North 24 Parganas. Interested candidates are being requested to submit their application preferably by hand or via Speed Post or Registered Post in the prescribed format attached herewith **within 3.00 PM on 26/7/2022** without fail.

The details of eligibility criteria for selection along with the reservation status and remuneration for the post are given below:

Eligibility criteria:

Master's degree in Social Science / Sociology / Social Anthropology / Social Work (MSW) / Business Administration (MBA) / Economics / Rural Development / Mass Communication.

OR

Graduate degree in any discipline with minimum 2 years' experience in health projects.

Preference will be given to candidates having working experience in ASHA Programme.

Knowledge in Ms Office & Internet

Ability to communicate effectively

Ability to work hard

Willing to travel extensively

Should be a resident of the same sub-division where he / she is applying

Age should not exceed 40 years as on 01.01.2022. Upper age relaxation will be 05 years for SC candidate.

Documents to be submitted / shown mandatorily by the applicant:

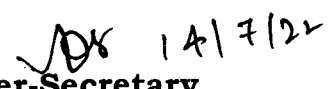
1. Attested Photocopy of the proof of residence (Voter Identity Card / Ration Card)
2. Attested Photocopy of mark sheets of Higher Secondary or Equivalent, Graduation and Master's degree, as applicable
3. Attested Photocopy of age proof of the candidate
4. Two copies of identical recent passport size coloured photo, one for application form and another for Admit Card
5. A blank envelope (Size: 23cm X 10cm) with postage stamp of Rs. 5/- affixed and the full postal address of the Candidate written on.
6. The envelope containing the Application Form and enclosures should be superscripted as "APPLICATION FOR ENGAGEMENT AS BPC (ASHA), name of the Block: Barrackpore-I and should be addressed to **The Sub-Divisional Officer, Barrackpore, North 24 Parganas, Administrative Building, S.N. Banerjee Road, Barrackpore, Kolkata - 700120** and to be submitted by hand at the SDO Office, Barrackpore, Room-44 or via Speed Post or Registered Post at receive section, SDO Office, Barrackpore within 3.00 PM on 26.07.2022 .

N.B.: Application by whatsapp / SDO Office drop box shall not be entitled.

- ❖ Incomplete/erroneous application / unsigned application/ application without any or all of the required documents shall be summarily rejected, and no consideration in this regard shall be allowed.
- ❖ **Application received after 03:00 pm on 26.07.2022 will not be entertained.**
- ❖ Application received after due date and time due to postal delay of any other reason will not be considered.

Remuneration for the post: Rs. 15000/- per month.

Sub-Division	Name of Block	No. of vacancy	Reservation status					
			UR	SC	ST	UR	UR (Ex- Serviceman)	OBC-A
BARRACKPORE	Barrackpore-I	1	0	1	0	0	0	0


**Member-Secretary
ASHA Selection Committee
Barrackpore Sub Division
&
Sub Divisional Officer
Barrackpore Sub Division**

Copy forwarded for information and taking necessary action to:-

1. The District Magistrate, North 24 Parganas, Barasat
2. The Additional District Magistrate (Dev.), North 24 Parganas, Barasat
3. The C.M.H.O., North 24 Parganas, Barasat
4. The A.C.M.O.H., Barrackpore
5. The Savapati, Barrackpore – I Panchayat Samity
6. The Savapati, Barrackpore – II Panchayat Samity
7. The Block Development Officer, Barrackpore – I Development Block with a request to publish the Notification in your office and all the G.Ps. under your jurisdiction
8. The Block Development Officer, Barrackpore – II Development Block with a request to publish the Notification in your office and all the G.Ps. under your jurisdiction
9. The B.M.O.H., Barrackpore-I with a request to publish the Notification in your office and all the Health Institutions under your jurisdiction
10. The B.M.O.H., Barrackpore-II with a request to publish the Notification in your office and all the Health Institutions under your jurisdiction
11. The SDICO, Barrackpore with a request to publish the said Notification in two news papers, one in English daily and other in Bengali daily
12. The D.I.O., NIC with a request to upload the said Notification in the District Website

✓ 14/7/22

**Member-Secretary
ASHA Selection Committee
Barrackpore Sub Division
&
Sub Divisional Officer
Barrackpore Sub Division**

APPLICATION FOR THE POST OF BLOCK PROGRAMME COORDINATOR (ASHA) UNDER NHM

Reg. No.:
(Space for office use only)

To
The Sub-Division Officer
Barrackpore, North 24 Parganas
Administrative Building, Barrackpore
S.N. Banerjee Road, Kolkata - 700120

Affixed recent
self-attested
colour passport
size
Photograph of
the candidate

1. Name in full (in BLOCK letter):
2. Name of the Block for which candidate is applying: Barrackpore-I (mention Block name)
3. Sex (Put a tick) : Male Female
4. Father's Name:
5. Date of Birth : DD MM YY
(Candidate born before 01.01.1977 need not apply)
6. Age (as on 01.01.2022): Years Months Days
7. Caste: (~~GEN/SC/ST/OBC-A/OBC-B~~):
8. Nationality :
9. Permanent Address: (candidate should be resident of the Sub-Division where he / she is applying)
Village / City :
Post Office :
Police Station :
Sub-Division :
District :
State : Pin Code:
10. Contact No. (with STD Code) : Mobile:

11. Educational Qualifications:

Qualification	Year of Passing	University / Board /institute	Total Marks	Marks Obtained	% of Marks Obtained
H.S					
Graduate					
Master's degree (Social Science/Sociology/Social Anthropology/MSW/MB A/Economics/Rural Development/ Mass Communication)					

12. Experience in Health Project :

Organization	Post	Govt./Private/NGO	Duration of Working		
			From Date	To Date	Total Experience in year & month

DECLARATION:

I do hereby declare that the particulars furnished as above all statements are –

1. True, correct and complete to the best of my knowledge
2. Defeated if any candidature / application shall be liable to be summarily cancelled / terminated by the authority with out any notice

I also understand that the concerned authority having reserve the right to reject my candidature after short listing of the candidate based on qualification , knowledge and experience as desired by the Competent Authority.

Place :

Date :

Signature of the Candidate in full

Documents to be attached:

- i. Attested Photocopy of the proof of residence (Voter Identity Card / Ration Card)
- ii. Attested Photocopy of mark sheets of Higher Secondary or Equivalent, Graduation and Master's degree, as applicable
- iii. Attested Photocopy of age proof of the candidate
- iv. Two copies of identical recent passport size coloured photo, one for application form and another for Admit Card
- v. A blank envelope (Size: 23cm X 10cm) with postage stamp of Rs. 5/- affixed and the full postal address of the Candidate written on



RECEIPT DOCUMENT FOR THE CANDIDATE
(Space for office use only)

FOR THE POST OF BLOCK PROGRAMME COORDINATOR (ASHA) UNDER NHM

1. Registration No. (to be issued from the Office of the respective SDO during submission of application)
2. Name in full (in BLOCK letter) :
3. Name of the Block for which candidate is applying: (mention Block name)