

GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE
District eGovernance Society
North 24 Parganas

NOTICE

The District eGovernance Society, North 24 Parganas is under processes of Walk-in-Interview to be held on 29.02.2016 at 9.30 AM for engagement of 2 (Two) CSC District Programme Management Executives on contract basis under DeGS, North 24 Parganas. The willing candidates may appear with application as per format attached below with all relevant documents before the selection committee within the reporting time from **9.30 AM to 11.30 AM**.

- Name of the post** : CSC District Programme Management Executive
- Qualification** : Candidate must be Graduate in any discipline
- Tech. Qualification** : At least CCC Level proficiency in computer from NIELIT
- Experience** : Minimum 2 years of experience preferably in IT or eGovernance or IT related project coordination and program management in related fields
- Remuneration** : Consolidated pay of Rs.20000.00[Twenty thousand] per month (Contractual).
- Age limit** : 24 to 35 years as on 1/12/2015

Term & Conditions

1. Engagement will be made under project mode and on purely contractual basis and service will be automatically stand terminated with the termination of the project.
2. If the work and conduct of the incumbent concerned are found unsatisfactory, the service may be terminated before completion of the project with one month's notice. However, if the incumbent wishes to resign before completion of the engagement period, one month's prior intimation will have to be given.
3. If any declaration made or information furnished by the incumbent proves to be false or he/she is found to have suppressed any material information, then the incumbent shall be terminated forthwith along with requisite legal action.
4. Interested candidates fulfilling all the eligibility criteria can apply as per the Application Format, downloaded from the official website of North 24 Parganas district <http://north24parganas.gov.in> or cleanly typed in plain paper and should be addressed to the Chairman, District eGovernance Society, North 24 Parganas, office of the District Magistrate, New Administrative Building, RBC Sarani, Barasat, North 24 Parganas, Kolkata-124.
5. Application submitted without enclosing all the necessary self-attested photo-copies of the certificates in support of identity, educational qualification, age, experience etc. will be summarily rejected.
6. Applications to be submitted by hand at the time of reporting on the day of Walk-in-Interview at **9.30 PM** on **29.02.2016**.
7. No modification is allowed after submission of the application form. If any discrepancies are found between the information provided in the application form and information from the photocopies/ original copies of the certificates/ data furnished at the time of interview, his/her candidature will be rejected.
8. One copy of recent coloured photo is to be pasted in the application form. Signing across the pasted photograph is mandatory.
9. The applicant shall have to produce all original certificates of Identity, educational qualification, age, experience etc. for verification as & when asked for, by the selection committee.
10. The Chairman of the Selection Committee has the sole right of rejecting any or all the applications.


District Magistrate

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Chairman of District eGovernance Society [DeGS]
North 24 Parganas

No 013 (31) /IT

Date: 19/02/2016

Copy forwarded for favour of information and taking necessary action to :-

1-4. The SDO (All), North 24 Parganas with a request to take necessary action for placement of the said Notice in the Office Notice Board.

5-26. The BDO (All), North 24 Parganas with a request to take necessary action for placement of the said Notice in the Office Notice Board.

27. The DIO,NIC, North 24 Parganas with a request to upload the Notice for recruitment to the said Posts in the District Official website www.north24parganas.gov.in for wide circulation through web portal.

28. The NDC, North 24 Parganas with a request to take necessary action for placement of the said Notice in the Office Notice Board.

29. The DICO, North 24 Parganas with a request to arrange for the requisite advertisement to be published in two reputed newspapers.

30. C.A to the Additional District Magistrate (General) for kind information to the Additional District Magistrate (General), North 24 Parganas

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District Magistrate

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19/2/16

Chairman of District eGovernance Society [DeGS]
North 24 Parganas

APPLICATION FORM FOR THE POST OF DISTRICT PROGRAMME MANAGEMENT EXECUTIVE

(FOR USE BY THE APPLICANTS IN CONNECTION WITH ADVT. NO. DATED)

To

**The Chairman
District eGovernance Society
North 24 Parganas**

Recent Passport size
photograph duly
signed by the
candidate

Subject : Application in response to your Employment Advt. No.....

Madam/Sir,

I beg to offer my candidature for the post specified below for your kind consideration:-

A. Basic Information: -

1.	Name of the Candidate (In Capital Letters)	
2.	Name of Father/ Husband Of the Candidate	
3.	Full Permanent Address with PIN Code	
4.	Full Postal Address with PIN Code for Communication	
5.	Landline Phone No.	
6.	Mobile Phone No.	
7.	e-mail ID	
8.	Date of Birth (proof of age must be enclosed)	
9.	Age as on 01.12.2015	
10.	Sex	

B. Academic Qualification :-

Sl. No.	Name of Examination	Board/ University	Year of Passing	Division/ Class	& % of Marks

Contd. P/2

C. Professional / Technical / Computer Qualification :-

Sl. No.	Name of Course	Board/Council/ Institution/ University	Major Subjects	Year of Passing	Division/ Class	& % of Marks

N.B. for Point (B) and (C):-

- (i) Use separate row for each qualification.
- (ii) Self attested photocopies of all qualification must be enclosed with the Application Form in support of the above statements.
- (iii) Attach extra sheet, if necessary.

(D) Details of the Job Experience of the Candidate:- (Attach extra sheet, if necessary)

Sl No.	Name of the Employer & Place of Work	Job Designation	Job Content	Period of Service	Monthly Emoluments (in Rs.)

DECLARATION OF THE APPLICANT

I do hereby solemnly declare and affirm that all the information furnished in this Application about me and my academic/ computer/professional qualifications are true to the best of my knowledge and belief and I request that believing my above affirmation and my self-attested copies of documents enclosed, in good faith, I may be allowed to appear for the examination to be conducted by the District eGovernance Society, North 24 Parganas. I do hereby undertake that the Society may debar me from participating in the Selection Process at any stage and also take any legal action for submission of any information or document that is provided to be false.

I further declare that I, being a candidate serving under the Government/ Government Undertaking/ Statutory Body, have informed the Head of the Office/ Department in writing that I am applying for this post. [Strike out this para if not applicable]

Yours faithfully,

Date : _____ Signature in full

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Place : _____ Name in Capital

Letters.....

N.B. The District eGovernance Society, North 24 Parganas reserves the right to summarily reject any application found to be incomplete, defective, lacking requisite documents and any other defects / deficiencies that disqualify the candidature.