Recruitment Notification no. RNTCP/2018/382

Notice for recruitment of Medical Officer (MO-DTC) for District Tuberculosis Centre (DTC), Barasat for N24 Pgs. Walk-in interview will be held on 17.08.18 at the office chamber of the CMOH, Barasat, N24p for Recruitment of Medical Officer (MO-DTC) for District Tuberculosis Centre, Barasat, N24pgs. Under RNTCP on purely contract basis. The eligibility criteria is in details in the following table-

- The required qualification & TOR as per Central TB Division, Government of India guidelines is as follows:-

<table>
<thead>
<tr>
<th>Category Title</th>
<th>No of vacancy</th>
<th>Essential Qualification</th>
<th>Preferential Qualification</th>
<th>Maximum Age limit</th>
<th>Place of posting</th>
<th>Consolidated Remuneration per month</th>
<th>Reserving status</th>
<th>Job Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical Officer (MO-DTC)</td>
<td>1 (one)</td>
<td>MBBS or equivalent degree from institution recognized by Medical council of India; Must have completed compulsory rotator internship.</td>
<td>1. MD Respiratory medicine/Internal Medicine/DTCD/MD Community Medicine/Diploma/CHA/Masters in Public Health 2. Basic knowledge of computer</td>
<td>62</td>
<td>District Tuberculosis Centre, Barasat</td>
<td>40000.00</td>
<td>UR</td>
<td>1. To assist the District TB officer in program management activities like planning, budgeting, implementing, monitoring, supervising evaluating &amp; reporting. 2. To link District TB centre with stake holders of the program within &amp; outside the district. 3. To assist District TB Officer in gathering political and administrative commitment for the program. 4. To assist District TB Officer in establishing inter-sector and inter-departmental coordination for TB Control. 5. To conduct supervisory visits to the TU's, DMC's, PHFs, DOT Centres &amp; other TB Care Sites and report to District TB Officer. 6. To assist the District TB Officer in establishing systems for TB Surveillance (through MIS Notification etc.) 7. To assist District TB Officer in district level procurements and supply chain management including physical stock verification. 8. To assist District TB Officer in maintaining updated data base of the district and peripheral level programme managers and stakeholders. 9. To assist District TB Officer in district level human resource management. 10. To manage the public grievance redressal mechanism in the District TB Office. 11. To manage the public relations in the District TB Office and assist District TB Officer in compiling information required for reports to State TB Cell, PF's and replies to request under right to information. 12. To facilitate change management with respect to use of ICT &amp; Nikshay tools for concerned data entry, validation &amp; its use</td>
</tr>
</tbody>
</table>
Note:
1) All candidates are requested to bring bio-data as per attached Annexure and also requested to bring the original testimonials and self attested photocopies of all supportive documents mentioned below during the time of interview for spot verification.

Documents (Original & one copy self attested for each item) to bring in during interview by the candidates.
   a. ID proof (Voter Card / Aadhar Card / PAN card, any one)
   b. MCI Registration Certificate
   c. MBBS Pass Certificate
   d. Certificate of Higher Education if any.
   e. Certificate of basic knowledge of computer if any.
   f. Age proof (Admit card of Secondary examination / equivalent)
   g. Experience of works if any.

2) All candidates shall report to the CMOH Office on stipulated date by 11:30 am
3) No TA/DA is admissible for appearing in the Walk in Interview.
4) For further queries, please contact Programme Officer (Dr Sonali Das – 9433783028) & Senior Medical Officer of DTC Office, Dr Tuhin Datta (9830059583) / email – dtowbnpg@rntcp.org.

Memo.No. RNTCP/2018/ 382 (13)
Copy forwarded for necessary information to:-
1) The Hon’ble Chairperson, DLSC, DHFW, North 24 Parganas
2) The STO, Govt. of WB.
3) The Director of STDG, Govt. of W.B.
4) The District Magistrate, North 24 Pargana
5) The Chairperson, STF (RNTCP), Govt of W.B
6) The Addl. District Magistrate (Health), North 24 Parganas
7) The Officer In-charge, Health, O/o the District Magistrate, North 24 Parganas
8) The District Informatics Officers, NIC, North 24 Parganas (with request to upload this notification along-with “Annexure-I” attached herewith)
9) The Dy.CMOH-I/II/III/DMCHO/ZLO/DTO, North 24 Parganas
10) The AO (admin), O/o the CMOH, North 24 Parganas
11) The System Coordinator, IT Cell, Swasthya Bhawan (with request to upload this notification along-with “Annexure-I” attached herewith)
12) The DPC, NHM, North 24 Parganas
13) Guard file

Date: 23/07/2018

Member Secretary,
District Level Selection Committee, DH & FW
& Chief Medical Officer of Health
North 24 Parganas

Member Secretary,
District Level Selection Committee, DH & FW
& Chief Medical Officer of Health
North 24 Parganas
The required qualification & TOR as per Central TB Division, Government of India guidelines is as follows:

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</tr>
</tbody>
</table>
APPLICATION FORM

To
The
Chief Medical Officer of Health
North 24 Parganas, Barasat

Subject: Application for the post of .................................................................
(Reference No. / Memo. No.: RNTCP/2018/)  

Dated: 18)

1. NAME (in BLOCK Letter):

2. Father’s/Husband’s/Guardian’s Name:

3. Sex:  
4. Date of Birth:

5. Age:  (As on 1st Jan 2016)

6. Caste: (UR)  
7. Nationality:

8. Mobile No.  
9. E-mail ID

10. Permanent Address

11. Communication Address:

12. Permanent MCI Registration No:

Annexure

(For Office use only)

APPLICATION NO
ANNEXURE-I
Application format for all posts

To
The Chief Medical Officer of Health
Banamalipur,(District Hospital Campus)
Barasat,North 24 Parganas
Kolkata-700124

Sub: Application for the post of

1. Name in full (in BLOCK LETTER):

2. Sex (Put a tick) : Male ☐ Female ☐

3. Father’s/ Husband’s/Guardian’s Name:

4. Caste (UR)

5. Date of Birth : DD ☐ MM ☐ YYYY ☐ ☐

6. Age (as on Date of Advertisement):

7. Nationality

8. Address

   Permanent Address

   Village/City/Town:
   Post Office:
   Police Station:
   District:
   State:
   Pin Code:
   Phone number:
   E-mail ID:

Space for pasting recent colour passport size PHOTOGRAPH of the candidate with his/her full signature thereon.
9. Essential Qualifications

<table>
<thead>
<tr>
<th>Qualification</th>
<th>Year of Passing</th>
<th>University/Board/Institute</th>
<th>Total Marks</th>
<th>Marks Obtained</th>
<th>Percentage of Marks Obtained</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secondary</td>
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<td></td>
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<tr>
<td>Higher Secondary</td>
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</tr>
<tr>
<td>Graduation</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Post Graduation</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Degree/ Diploma/ Certificate course of Computer</td>
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<tr>
<td>Any other Qualification</td>
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</tbody>
</table>

10. Details of Post Qualification experiences:

<table>
<thead>
<tr>
<th>Organization</th>
<th>Govt./Private/NGOs</th>
<th>Period From (date)</th>
<th>To (date)</th>
<th>Total Years</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

11. List of relevant Self attested Photocopies-documents enclosed (No other except mentioned below is required) [Put 'TICK' mark in the box]:

<table>
<thead>
<tr>
<th>SL NO</th>
<th>Documents</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Permanent MCI Registration Number</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Age Proof certificate (Admit Card of Madhyamik or equivalent)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Voter ID Card/ Aadhar card as identity Proof</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Caste Certificate (For SC/ST/OBC only)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Mark sheets &amp; Certificates of all educational qualifications and any technical qualifications, as per eligibility criteria (i.e. Madhyamik or equivalent/H.S. or Equivalent/Graduation/Post Graduation)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>Certificates of Computer knowledge</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>Post Qualification Experience</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**DECLARATION**

I solemnly declare that (a) all statements made in this application are true, and correct to the best of my knowledge, (b) Original Documents will be produced on demand,(c) I understand that the concerned authority reserve the right to reject my candidature upon short listing of the candidates based on qualifications and experiences as desired by the competent authority.

Place......................
Date......................

Signature of the candidate in full