



GOVERNMENT OF WEST BENGAL
Office of the Sub-Divisional Officer
Basirhat, North 24 Parganas

Phone No : (03217) 265-297/299/267-297

Email Address : sdobasirhat@gmail.com

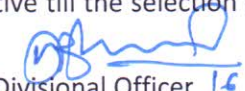
NOTIFICATION

Sealed application are invited from **the eligible retired Government Employees having minimum five years experience in Accountant in Government office for the post of Assistant Accountant on contractual basis under Cooked Mid-Day-Meal Programme at Basirhat Municipality.** Agreement for Engagement to be continued up to the age of 65 years on the basis of satisfying of performances and eligibility of the candidate. Interested candidates are requested to submit their application before the office of the undersigned as per norms below :-

Name of the Post	No of Vacancy	Recruitment of Qualification	Last date & time of submission of application	Remuneration
Assistant Accountant Cooked Mid-Day-Meal Programme (Basirhat Municipality)	01	On contract basis from retired Govt. Employee with five years experience of Account in Govt Offices. Age should not be exceeded 65 years.	31/03/2020 05:00 p.m.	Rs 11,000/-

Conditions :-

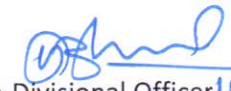
1. Application shall be given in the prescribed Proforma which is enclosed with this Notification/www.north24parganas.nic.in.
2. Copy of PPO (Pension Payment order), Birth Certificate/Madhyamik Admit Card, Voter Card, Aadhar Card, Computer Certificate and School certificates of each examination passed will have to enclose with the application.
3. All applicants are requested to write "**APPLICATION FOR THE POST OF ASSISTANT ACCOUNTANT**" on the sealed envelope. Application with relevant documents should be submitted on sealed envelope in Drop Box at the Office of the undersigned on any working day(s) within the date as mentioned above.
4. Application along with all relevant documents may submit by post to the following address - **Office of the Sub Divisional Officer, Basirhat, North 24 Parganas, Pin -743411** within 05:00 p.m. by 31/03/2020 otherwise no application will be entertained.
5. This contract is to be valid for 01 (one) year and then subject to renewal.
6. No written examination will be held. Recruitment will be made on the basis of Interview only.
7. Candidate should have a valid E-mail ID and mobile no which should be kept active till the selection process is over.


Sub-Divisional Officer 16/03/2020
Basirhat, North 24- Parganas
Dated 16/03/2020

Memo No 531/1(22)/MDM

Copy forwarded for information and necessary action to :-

- 1) The District Magistrate, North 24 Parganas, Barasat for favour of kind information.
- 2) The Additional District Magistrate (G), North 24-Parganas, Barasat for favour of kind information.
- 3) The Sub-Divisional Police Officer, Basirhat for information and wide publicity.
- 4) The Officer-in-Charge, District MDM Cell, North 24 Parganas, for kind information and wide publicity.
- 5) The DIO, NIC, North 24 Parganas, Barasat with a request to upload this notice in the above website with applicant proforma immediately (Proforma is enclosed).
- 6-15) The Block Dev. Officer (all) for information and wide publicity.
- 16-18) The Chairman, Basirhat/Baduria/Taki Municipality for information and wide publicity.
- 19) The Sub-Divisional Information & Cultural Officer, Basirhat for information and wide publicity.
- 20) The Post Master, Basirhat Head Post Office.
- 21) The Station Master, Basirhat.
- 22) Office Notice Board.


Sub-Divisional Officer 16/03/2020
Basirhat, North 24- Parganas

**APPLICATION FORM FOR ENGAGEMENT TO THE POST OF CONTRACTUAL
“ASSISTANT ACCOUNTANT” UNDER COOKED MID-DAY-MEAL PROGRAMME
AT BASIRHAT SUB-DIVISION**

To
The Chairman of Selection Committee
&
Sub-Divisional Officer, Basirhat

Affix a
recent passport
size photograph

Sir,

I beg to apply to the post of “Assistant. Accountant” under Cooked Mid-Day-Meal Programme (CMDMP) on purely contractual basis at Basirhat Municipality under Basirhat Sub-Division and I beg to submit my particulars as given below :-

- 1) Name of the Candidate (in block letter) :
2. Father’s Name :
3. Permanent Address (in block letter) :
4. Date of Birth :
5. Date of Retirement :
6. Pension Payment Order Details: :
7. Nationality :
8. Category (SC/ST/OBC/PH) :
9. Mobile No. & email ID) :
10. Academic Qualification :
11. Knowledge of Computer :
12. Working Experience (if any) :

I declare that the particulars given above are true and correct to the best of my knowledge and belief. If my information being found false my candidature is liable to be cancelled at any stage without any further communication to me.

Yours faithfully

Place:

Date:

Signature of the Candidate