



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR,  
NORTH 24 PARGANAS, RSBY DEPARTMENT

RECRUITMENT NOTICE

Applications are invited from suitable candidates for recruitment in the posts of District Coordinator - IT of District RSBY/ Swasthyasathi Cell. Applications will be received from 20/01/2023 to 5:00 PM of 03/02/2023.

Sl. No	Name of the Post	No. of vacancy	Essential Qualification	Desirable Qualification	Remuneration	Selection Criteria	Age
1.	District Coordinator – IT	1	Post Graduate with knowledge of computer / PGDCA	Diploma / Post Graduate Diploma in Business Management or Administration	Rs. 28,662/- p.m	Written Examination -70 marks Computer test – 25 marks Interview – 5 marks	Not more than 40 years as on 20.01.2023

Eligible candidates will be called for written test of objective type having multiple choice type questions (MCQ), computer test and interview before the selection committee.

Candidates may submit their applications at Health Section (1<sup>st</sup> floor), Office of the District Magistrate & Collector, North 24 Parganas, Barasat during working day between 12.00 Noon to 5.00 P.M.

Every application should mandatorily contain the **mobile number** and **e - mail id** of the candidates for further communications regarding schedule of Interview and Computer test. Any applications not having these details will be liable to be summarily rejected.

Multiple applications, submission of insufficient information, insufficient qualification, etc. will lead the applications to be rejected at any stage of the entire recruitment process. The decision of the District Authority will be final in this regard.


The photocopy of each of the documents must be given by the applicant with application and the originals must be brought at the time of final verification before issuance of appointment letter.

- Photocopy of identity card (Passport or Voter ID Card or ADHAR Card or Pan Card).
- Proof of Address (Passport or Voter ID Card or ADHAR Card).
- Age Proof Certificate (Madhyamik or equivalent examination certificate)
- All mark sheets & pass certificates of all the essential academic qualification.
- All the experience certificates issued and stamped by the appropriate authority.

Selected candidates will be engaged on contractual basis for one year. Contract will be renewed annually subject to performance and satisfaction of the superior authority.


Last date of receiving applications is 03/02/2023 upto 5 P.M.

The undersigned reserves the right to cancel the recruitment process without assigning any reason whatsoever.

  
Additional District Magistrate (Health)  
&  
Additional District Magistrate (L & LR)  
North 24 Parganas

Copy forwarded for favour of information and taking necessary action to :-

- 1-4. The Sub - Divisional Officer (All), North 24 Parganas with a request to take necessary action for placement of the said notice in the Office Notice Board.
- 5-26. The Block Development Officer (All), North 24 Parganas with a request to take necessary action for placement of the said notice in the Office Notice Board.
27. The DIO, NIC, North 24 Parganas with a request to upload the Notice for recruitment to the said Posts in the District Official website [www.north24parganas.gov.in](http://www.north24parganas.gov.in) for wide circulation through web portal.
28. The NDC, North 24 Parganas with a request to take necessary action for placement of the said notice in the Office Notice Board.
29. The DICO, North 24 Parganas with a request to arrange for the requisite advertisement to be published in two newspapers.
30. C.A to the District Magistrate for kind information to the District Magistrate, North 24 Parganas.

  
**Additional District Magistrate (Health)**  
&  
**Additional District Magistrate (L & LR)**  
North 24 Parganas

**APPLICATION FOR THE POST OF DISTRICT COORDINATOR (IT) SWASTHYA SATHI**

To

**The District Magistrate  
North 24 Parganas**

Reg. No. _____ (for office use only)
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Self attested Passport size photograph
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1. Name in full (in BLOCK Letter) :  
.....
2. Gender (Put a tick) : Male  Female
3. Father's/ Husband's Name  
:.....
4. Date of Birth : DD \_\_\_\_\_ MM \_\_\_\_\_ YYYY \_\_\_\_\_.
5. Age (as on Date of Advertisement) :.....
6. Nationality :.....
7. Permanent Address :  
  
Village/ City :.....  
Post Office :.....  
Police Station :.....  
Sub - Division :.....  
District :.....  
State :.....  
Pin Code :.....  
Mobile No.:.....(Compulsory)
8. E - mail Id  
:.....(Compulsory)

9. Educational Qualifications :

Qualification	Year of Passing	University/ Board/ Institute	Total Marks	Marks Obtained	% of Marks Obtained

DECLARATION :

I do hereby declare that the particulars furnished as above are :

1. True, correct and complete to the best of my knowledge.
2. If any information given here is found to be untrue, my candidature/ application shall be liable to be summarily cancelled/ terminated by the authority without any further notice.

I also understand that the concerned authority has the right to reject my candidature up on short listing of the candidates based on age, qualification, knowledge & experience as desired by the competent authority.

Place :.....

Date :.....

**Signature of the Candidate in full**