Government of West Bengal  
Department of Health & Family Welfare  
&  
Office of the Chief Medical Officer of Health  
North 24 Parganas

Memo. No.DH&FWS/NHM/2016/1307  
Date: 21/09/16

RECRUITMENT NOTICE

In continuation of the earlier recruitment notifications vide memo no. BAR/88/2016 dated 22/01/16 and DH&FWS/NHM/2016/855 dated 01/07/16 for selection of different categories of contractual staff under Department of Health & Family Welfare, North 24 Parganas, applications are hereby sought from the eligible candidates for the following purely contractual post under Thalassemia Control Programme, WBSAP&CS and National Tobacco Control Programme in North 24 Parganas District. Henceforth, all the eligible and interested candidates are hereby requested to submit their application/s as per prescribed format (Annexure-I) in accordance with the eligibility criteria noted on postpage. Please note that, candidates who were already applied earlier for the respective post under Thalassemia Control Programme, WBSAP&CS need not reapply, as their applications have already been received by this end.

<table>
<thead>
<tr>
<th>Name of the Programme</th>
<th>Name of the post</th>
<th>No. of vacancy</th>
<th>Reservation status</th>
<th>Monthly consolidated remuneration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thalassemia Control Programme</td>
<td>Laboratory Technician</td>
<td>1</td>
<td>UR-1</td>
<td>Rs. 16,860/-</td>
</tr>
<tr>
<td>Thalassemia Control Programme</td>
<td>Counsellor</td>
<td>1</td>
<td>UR-1</td>
<td>Rs. 16,860/-</td>
</tr>
<tr>
<td>Thalassemia Control Programme</td>
<td>GNM</td>
<td>1</td>
<td>UR-1</td>
<td>Rs. 16,860/- + Rs. 300/- (washing allowances per month )</td>
</tr>
<tr>
<td>Thalassemia Control Programme</td>
<td>Data Entry Operator</td>
<td>1</td>
<td>UR-1</td>
<td>Rs. 13,560/-</td>
</tr>
<tr>
<td>WBSAP&amp;CS- ART Center</td>
<td>Counsellor</td>
<td>1</td>
<td>UR-1</td>
<td>Rs. 13,000/-</td>
</tr>
<tr>
<td>WBSAP&amp;CS- ART Center</td>
<td>Data Manager</td>
<td>1</td>
<td>UR-1</td>
<td>Rs. 13,000/-</td>
</tr>
<tr>
<td>WBSAP&amp;CS-LAC+ Staff Nurse</td>
<td></td>
<td>1</td>
<td>UR-1</td>
<td>Rs. 13,000/-</td>
</tr>
<tr>
<td>National Tobacco Control Programme</td>
<td>District Consultant</td>
<td>1</td>
<td>UR-1</td>
<td>Rs. 40,000/-</td>
</tr>
<tr>
<td>National Tobacco Control Programme</td>
<td>Psychologist</td>
<td>1</td>
<td>UR-1</td>
<td>Rs. 25,000/-</td>
</tr>
<tr>
<td>National Tobacco Control Programme</td>
<td>Social Worker</td>
<td>1</td>
<td>UR-1</td>
<td>Rs. 25,000/-</td>
</tr>
</tbody>
</table>

Member Secretary, DLSC &  
Chief Medical Officer of Health  
DH&FW, North 24 Parganas

Page 1 of 5
Eligibility Criteria of Laboratory Technician, Thalassemia Control Programme

a) Minimum qualification required-
i. HS or equivalent with Physics, Chemistry & Biology.
ii. 2 years Diploma course in Medical Laboratory Technology from any institute recognised by W.B. Govt.

b) Desirable -
Experience in handling Cell Counter and HPLC machines.

Maximum age required -
40 (Forty) years.

Eligibility Criteria of Counsellor, Thalassemia Control Programme

a. Minimum qualification required-
   M.A. / M.Sc. in Sociology / Applied Psychology.

b. Desirable -
   Experience in working with Thalassemia patients and their families.

Maximum age required -
40 (Forty) years

Eligibility Criteria of GNM, Thalassemia Control Programme

a. Minimum qualification required-
   Completed GNM course recognised by Indian Nursing Council (INC).

b. Desirable -
   Experience in working with Thalassaemia patients and their families.

Maximum age required -
40 (Forty) years

Eligibility Criteria of Data Entry Operator, Thalassemia Control Programme

a. Minimum qualification required-
   i. B.A./B.Sc./B.Com.
   ii. Diploma course in Computer Application.

b. Desirable -
   3 years minimum experience in handling with data of patients.

Maximum age required -
40 (Forty) years

Eligibility Criteria of Counsellor, WBSAP&CS- ART Center

1) Masters degree in Social Work (Prefreably specialized in medical & psychiatric social work/Psychology)
   OR
2) Candidates with degree in sociology may be considered
   OR
3) A qualified graduate nurse can be appointed as counsellor but he/she must undergo 12 days counsellor training at NACO designated institute NOTE.
   Qualified and competent PLHIV will be given preference

Eligibility Criteria of Staff Nurse, WBSAP&CS-LAC+

Bsc. Nursing / GNM
   OR
   ANM with min 3 yrs of experiece
Eligibility Criteria of Data Manager, WBSAP&CS- ART Center
Graduate (preferably with commerce background) with diploma in Computer Applications (from a recognized institute or university) or 'O' Level course from DOEACC.

Age limit for all posts under WBSAP&CS:

The upper age limit for engagement of all contractual personnel will be 60 years following NACO guidelines under NACP-IV.

Eligibility Criteria of District Consultant, National Tobacco Control Programme
Post Graduate in Public Health or Social Science or Management with desirable 2 years experiences OR MBBS/BDS with atleast 2 years experiences

Eligibility Criteria of Psychologist, National Tobacco Control Programme
Post Graduate degree in Psychology / MSW OR Graduate in Psychology / trained in counselling with 2 years experiences in the field of counselling services

Eligibility Criteria of Social Worker, National Tobacco Control Programme
Post Graduate degree in Sociology / Social Work OR Graduate in Sociology / Social Work with 2 years of field experiences
Upper age limit for all posts under National Tobacco Control Programme is 40 (Fourty)

General instructions for the candidates

➢ Application should reach to the office of the undersigned within 5th October, 2016 by 5:00 P.M. through registered post or speed post only and duly mentioned "post applied for" in front of envelope. No application will be considered after stipulated date and time. (Office address of the undersigned- Office of the Chief Medical Officer of Health, Banamalipore, Barasat, North 24 Parganas, Kolkata-700124)
➢ Candidate must submit the Application Fee of Rs. 100 /- (Rs. 50/- in case of reserved category) for the above mentioned posts, through cash deposit in any branch of Bank of India in favour of “District Health & Family Welfare Samiti”, A/c number- 424210100036711, IFSC code- BKID0004242, Barasat Branch.
➢ Original copy of Deposit slip of application fee must attached along-with the application.
➢ The DH&FW, North 24 Parganas will not be responsible for any postal delay.
➢ Application must as per prescribed format (Annexure-I)
➢ Incomplete application without supporting documents is liable to be rejected.

Member Secretary, DLSC &
Chief Medical Officer of Health
DH&FW, North 24 Parganas
To
The Chief Medical Officer of Health
Banamalipur, (District Hospital Campus)
Barasat, North 24 Parganas
Kolkata- 700124

Sub: Application for the post of .................................

1. Name in full (in BLOCK letter): .................................................................

2. Sex (Put a tick) : Male   Female

3. Father’s /Husband’s/ Guardian’s Name: ...................................................

4. Caste (UR/SC/ST/OBC-A/OBC-B) ............................................................

5. Date of Birth : DD   MM   YYYY

6. Age (as on Date of Advertisement) ............................................................

7. Nationality .................................................................................................

8. Address

Phone/Mobile number:

Permanent Address

Village / City/ Town .........................
Post Office .................................
Police Station .............................
District .....................................
State: ......................................
PIN Code.................................
### 9. Essential Qualifications

<table>
<thead>
<tr>
<th>Qualification</th>
<th>Year of Passing</th>
<th>University/Board/Institute</th>
<th>Total Marks</th>
<th>Marks Obtained</th>
<th>Percentage of Marks Obtained</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secondary</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Higher Secondary</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Post-Graduation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Others qualification if any</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Degree/Diploma/Certificate course of Computer (relevant to post applied for)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 10. Details of post qualification experiences:

<table>
<thead>
<tr>
<th>Organization</th>
<th>Govt. / private / NGOs</th>
<th>Period</th>
<th>Total years</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>From (date)</td>
<td>To (date)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 12. List of Self-attested Photocopies- documents enclosed (No other document except mentioned below is required) [Put ‘✓’ mark in box]:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Documents</th>
<th>Yes</th>
<th>No</th>
<th>Sl. No.</th>
<th>Documents</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Age proof certificate</td>
<td></td>
<td></td>
<td>2.</td>
<td>Mark-sheets &amp; certificate of educational qualifications as per eligibility criterion (i.e. Madhyamik/H.S./Graduation/Post Graduation and others)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Ration Card / Electricity bill for verification of residential Proof</td>
<td></td>
<td></td>
<td>4.</td>
<td>Post qualification experience</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Mark-sheets &amp; certificate of computers knowledge</td>
<td></td>
<td></td>
<td>6.</td>
<td>Voter I.D. Card / Aadhar card for verification of Identity</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**DECLARATION:**

I solemnly declare that (a) all statements made in this application are true, complete and correct to the best of my knowledge; (b) Original documents will be produced on demand; (c) I understand that the concerned authority reserve the right to reject my candidature upon short listing of the candidates based on qualifications and experiences as desired by the competent authority.

Place ........................................

Date ........................................

Signature of the candidate in full