Government of West Bengal  
District Health & Family Welfare Samiti  
Office of the Chief Medical Officer of Health  
North 24 Parganas

Memo. No. DH&FWS/NHM/2018/922  
Date: 18.05.18

Recruitment Notification

Applications are hereby sought from the eligible candidates for the following contractual posts under National Health Mission, Department of Health & Family Welfare, North 24 Parganas. Henceforth, all the eligible and interested candidates are being requested to submit their application/s as per prescribed format (Annexure-I) in accordance with the eligibility criteria noted below:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the post</th>
<th>Programme</th>
<th>No. of vacancies</th>
<th>Reservation status</th>
<th>Monthly consolidated remuneration</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Medical Officer (Full Time)</td>
<td>NUHM</td>
<td>24</td>
<td>ST-1</td>
<td>Rs. 40,000/-</td>
</tr>
<tr>
<td>2</td>
<td>Immunization Volunteer</td>
<td>NHM-SRI</td>
<td>1</td>
<td>UR-1</td>
<td>Rs. 500/- (per working day)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(maximum for 26 days in a month)</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Logistic cum Finance Manager</td>
<td>NCD</td>
<td>1</td>
<td>UR-1</td>
<td>Rs. 22,700/-</td>
</tr>
<tr>
<td>4</td>
<td>Dental Assistant</td>
<td>Dental Health Programme</td>
<td>1</td>
<td>UR-1</td>
<td>Rs. 8,000/-</td>
</tr>
</tbody>
</table>

Eligibility criteria for the post of Medical Officer (Full Time)

- **Educational Qualification**: MBBS from a MCI recognized institute with one year compulsory internship. Must be registered under West Bengal Medical Council. Weighage will be given for higher qualification.
- **Additional Qualification in case of Specialist**: Specialization degree or diploma in Paediatric if any.
- **Age**: 66 years or less as on the 1st date of year of publication in case of Medical Officer (Full Time) under NUHM.

Eligibility criteria for the post of Immunization Volunteer

- **Educational Qualification**: Graduate (B.Sc. / B.A. / B.Com).
- **Technical Qualification**: Diploma / certificate with duration of six months or more in computer application from any reputed organization.
- **Computer Knowledge**: Operating system: Windows (Windows XP/7), Office Automation: MS Office especially Excel, Power Point, Word. Internet: Thorough working experience in internet explorer or any equivalent browser such as e-mailing, web searching etc.
- **Residence**: The candidate must be the permanent resident of the respective sub-division.
- **Owning motor cycle**: Ownership of a functioning motor cycle is a must. The candidate must have a valid driving license for two wheelers.

Age limit: 40 years or less as on the 1st date of year of publication of the advertisement.
Eligibility criteria for the post of Logistic cum Finance Manager

Essential Qualification: Inter CA / Inter ICWA / M.Com or MBA (Finance / Material Management) with knowledge of Computer
Desirable: Atleast 3(Three) years experiences in accounting including analysis, financial reporting, budgeting, financial software and reporting system.
Age limit- 40 years or less as on the 1st date of year of publication of the advertisement

Eligibility criteria for the post of Dental Assistant

Essential qualification: Matriculation from recognized Board
Experience: Minimum 1(one) year experience in working at Dental College / Clinic
Age limit- 40 years or less as on the 1st date of year of publication of the advertisement
General instruction/s for the candidates

1. Application should reach to Office of the Chief Medical Officer of Health, Banamalipore, Barasat, North 24 Parganas, PIN-700124 within 1st June, 2018 by 5:00 P.M. through registered post or speed post only and duly mentioned "post applied for" in front of the envelope. No application will be considered after stipulated date and time.

2. Candidate must submit the Application Fee of Rs. 100/- (Rs. 50/- in case of reserved category) for the above mentioned posts, through cash deposit in any branch of Bank of India in favour of "District Health & Family Welfare Samiti", A/c number- 424210100036711, IFSC code- BKID0004242, Barasat Branch.

3. Original copy of Deposit or any other transaction slip of application fee must attach along-with the application.

4. The DH&FWS, North 24 Parganas will not be responsible for any postal delay.

5. Application must as per prescribed format (Annexure-I).

6. A candidate can apply maximum number of 2(two) mentioned posts. Multiple applications for the same post liable to reject the first application and latest application will automatically be accepted.

7. Age relaxation to be applied, for candidates under reserved categories as per Govt. norms.

8. Incomplete application without supporting documents is liable to be rejected.

9. Candidates should follow the websites- www wbhealth gov in->Recruitment and www north24parganas gov in->Recruitment for further details and communication. Therefore all communications to be made through notification/s in mentioned websites only.

10. District Level Selection Committee reserves right to cancel this recruitment notification in any stage of selection in such circumstances.

Member Secretary,
District Level Selection Committee, DH & FW, &
Chief Medical Officer of Health, North 24 Parganas
ANNEXURE-I

Application format for all posts

To
The Chief Medical Officer of Health,
Banamalipur, (District Hospital Campus)
Barasat, North 24 Parganas
Kolkata- 700124

Sub: Application for the post of ........................................

1. Name in full (in BLOCK letter): ..........................................................

2. Sex (Put a tick) : Male Female

3. Father's/Husband's/Guardian's Name: ...............................................


5. Date of Birth : DD MM YYYY

6. Age: ..................................................................................................

7. Nationality .........................................................................................

8. Address

Phone/Mobile number:

Permanent Address

Village/City/Town ..........................................................

Post Office .................................................................

Police Station ..........................................................

District .............................................................................

State: ....................................................................................

PIN Code.................................................................
## 9. Essential Qualifications

<table>
<thead>
<tr>
<th>Qualification</th>
<th>Year of Passing</th>
<th>University / Board /Institute</th>
<th>Total Marks</th>
<th>Marks Obtained</th>
<th>Percentage of Marks Obtained</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secondary</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Higher Secondary</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Graduation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Post-Graduation</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Degree/Diploma/Certificate course of Computer (relevant to post applied for)</td>
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</tr>
</tbody>
</table>

## 10. Details of post qualification experiences:

<table>
<thead>
<tr>
<th>Organization</th>
<th>Govt. / private / NGOs</th>
<th>Period</th>
<th>Total years</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>From (date)</td>
<td>To (date)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## 12. List of Self-attested Photocopies- documents enclosed (No other document except mentioned below is required) [Put ‘✓’ mark in box]:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Documents</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Age proof certificate</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Voter I.D. Card / Aadhaar card for verification of identity</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Mark-sheets &amp; certificate of educational qualifications as per eligibility criterion (i.e. Madhyamik /H.S./Graduation/Post Graduation)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Mark-sheets &amp; certificate of computers knowledge, if any (relevant to post applied for)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Experience certificate, if any (relevant to post applied for)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>Technical knowledge, if any (relevant to post applied for)</td>
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</tr>
</tbody>
</table>

## DECLARATION:

I solemnly declare that (a) all statements made in this application are true, complete and correct to the best of my knowledge; (b) Original documents will be produced on demand; (c) I understand that the concerned authority reserve the right to reject my candidature upon short listing of the candidates based on qualifications and experiences as desired by the competent authority.

Place ____________________________

Date ____________________________

Signature of the candidate in full