

GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR, NORTH 24 PARGANAS
RSBY DEPARTMENT

RECRUITMENT NOTICE

Applications are invited from suitable candidates for recruitment in the posts of District Coordinator - Hospital and District Coordinator - IT of District RSBY Cell. Applications will be received from 15/10/2015 to 4:30 PM of 29/10/2015.

Sl. No.	Name of the posts	No. of vacancy	Essential Qualification	Desirable Qualification	Remuneration	Selection Criteria
1.	District Coordinator - Hospital	1	Post Graduate with Diploma in Hospital Management / PGDHM	Diploma (or Certificate Course) in Computer Application	Rs.16,860/-p.m.	Written Examination -75 marks Computer Test - 20 marks Personal Interview - 5 marks
2.	District Coordinator - IT	1	Post Graduate in Computer Science / PGDCA / MCA / MSC(IT)	Diploma/ Post Graduate Diploma in Business Management or Administration	Rs.16,860/- p.m.	Written Examination -70 marks Computer Test - 25 marks Personal Interview - 5 marks

Eligible candidates will be called for written test of objective type having multiple choice type questions (MCQ), computer test and interview before the selection committee.

Candidates may submit their applications even during the festive holidays at the Disaster Management Section, Office of the District Magistrate & Collector, North 24 Parganas, Barasat and the District Hospital, Barasat everyday between 10.30 a.m. and 4.30 p.m.

Every application should mandatorily contain the **mobile number** and **e-mail id** of the candidates for further communications regarding schedule of Interview and Computer test. Any applications not having this details will be liable to be summarily rejected.

Multiple applications, submission of insufficient information, insufficient qualification, etc. will lead the applications to be rejected at any stage of the entire recruitment process. The decision of the District Authority will be final in this regard.

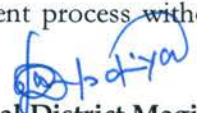
The originals of each of the documents must be brought at the time of final verification before issuance of appointment letter.

- Photocopy of identity card (Passport or Voter ID Card or ADHAR Card or Pan Card).
- Proof of Address (Passport or Voter ID Card or ADHAR Card).
- Age Proof Certificate (Madhyamik or equivalent examination certificate)
- All mark sheets & pass certificates of all the essential academic qualification.
- All the experience certificates issued and stamped by the appropriate authority.

Selected candidates will be engaged on contractual basis for one year. Contract will be renewed annually subject to performance and satisfaction of the superior authority.

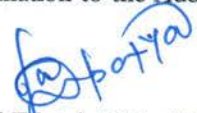
Last date of receiving applications is **29/10/2015 upto 4.30 p.m.**

The undersigned reserves the right to cancel the recruitment process without assigning any reason whatsoever.


Additional District Magistrate (General)
North 24 Parganas

Copy forwarded for favour of information and taking necessary action to :-

- 1-4. The SDO (All), North 24 Parganas with a request to take necessary action for placement of the said Notice in the Office Notice Board.
- 5-26. The BDO (All), North 24 Parganas with a request to take necessary action for placement of the said Notice in the Office Notice Board.
27. The DIO,NIC,North 24 Parganas with a request to upload the Notice for recruitment to the said Posts in the District Official website www.north24parganas.gov.in for wide circulation through web portal.
28. The NDC, North 24 Parganas with a request to take necessary action for placement of the said Notice in the Office Notice Board.
29. The DICO, North 24 Parganas with a request to arrange for the requisite advertisement to be published in two reputed newspapers.
30. C.A to the Additional District Magistrate (General) for kind information to the Additional District Magistrate (General), North 24 Parganas


Additional District Magistrate (General)
North 24 Parganas

APPLICATION FOR THE POST OF DISTRICT COORDINATOR HOSPITAL/ DISTRICT COORDINATOR – IT

Reg.
No. _____
(for office use only)

To

**The District Magistrate
North 24 Parganas**

Self attested
Passport size
photograph

1. Name in full (in BLOCK Letter) :

.....

2. Sex (Put a tick) : Male Female

3. Father's Name

:.....

4. Date of Birth : DD_____MM_____YYYY_____.

5. Age (as on Date of Advertisement) :.....

6. Nationality :.....

7. Permanent Address :

Village/ City:.....

Post Office :.....

Police Station :.....

Sub – Division :.....

District :.....

State :.....

Pin Code :.....

Mobile No.:.....(Compulsory)

8. E – mail Id

:.....(Compulsory)

9. Educational Qualifications :

Qualification	Year of Passing	University/ Board/ Institute	Total Marks	Marks Obtained	% of Marks Obtained

DECLARATION :

I do hereby declare that the particulars furnished as above all statements are :

1. True, correct and complete to the best of my knowledge.
2. If any information given here is found to be untrue, my candidature/ application shall be liable to be summarily cancelled/ terminated by the authority without any further notice.

I also understand that the concerned authority having reserve the right to reject my candidature up on short listing of the candidate based on age, qualification, knowledge & experience as desired by the competent authority.

Place :.....

Date :.....

Signature of the Candidate in full

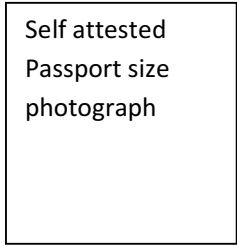
RECEIPT DOCUMENT FOR THE CANDIDATE

(To be filled by the candidate)

ADMIT CARD

Registration No: _____ (for office use only)

Name of the Candidate:.....



Post applied for: DISTRICT COORDINATOR HOSPITAL/ DISTRICT COORDINATOR – IT
(Strike out whichever is not applicable)

Venue: Banamalipur Priyanath Institution, Barasat.

Date of Examination: 1st November 2015

Reporting time: 11:00 A.M.

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Signature of the Candidate:

(signature will be taken during test)

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Signature of the Invigilator

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Signature of the receiving Officer