NOTICE INVITING TENDER

Sealed tenders are hereby invited from competent, registered & eligible Suppliers/ Firms/ Agencies having adequate experience in carrying out Printing & Supplying of U-DISE Forms, Guidelines along with Student DCF for Govt. & Private Schools of North 24 parganas as per following specification:

<table>
<thead>
<tr>
<th>Item</th>
<th>Specification</th>
<th>Jobs</th>
<th>Brand</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/8 Double Demy</td>
<td>Quality of Paper : 80 gsm Map Litho, White Colour Matter : Text &amp; Graphics : Single Colour</td>
<td>U-DISE Forms &amp; Guidelines for Govt. &amp; Pvt. Schools</td>
<td>Andhra Papers or equivalent make</td>
<td>4,00,000 pgs. (approx)</td>
</tr>
<tr>
<td>A3</td>
<td></td>
<td>Student DCF of pre-primary to HS students</td>
<td></td>
<td>57,000 pgs. (approx)</td>
</tr>
</tbody>
</table>

**Terms & Condition**

1. Printed Materials (U-DISE 17-18 Form, Guidelines & Student DCF) should be delivered to the 57 Circle Offices & District Offices of North 24 parganas within **7(seven) days of receiving of Purchase Order**. The rates are to be furnished against the item including all taxes and delivery charges.

2. Interested Agencies should enclose attested photocopies of the following documents:
   a. Current Trade License
   b. Current Income Tax Return
   c. PAN Card
   d. VAT Registration
   e. Completion Certificate from any Govt. Organization (minimum of Rs. 20,000.00 in a single Work Order) as Credential.

3. Technical & Financial Bid should be placed separately. Financial Bid will be entertained after scrutinizing the Technical Bid as per specific formats.

4. Payment will be made only after completion of the delivery in all terms.

5. Work order will be cancelled if articles are not supplied in due time as per work order.

6. Tender Papers will be available on [www.north24parganas.gov.in](http://www.north24parganas.gov.in).

7. The sealed offers should only be submitted along with a forwarding letter & duly authenticated Tender Papers at the District Project Office on or before **22.09.2017 up to 3 p.m.**, Notice Inviting Tender No. & Date must be written on the sealed envelope. The same will be opened on the same day after 3 p.m. at the chamber of DPO.

8. The undersigned reserves the right to reject any or all of the offers without assigning any reason whatsoever.
TECHNICAL BID FORM

i.c.w. Notice Inviting Tender Number : S-12011/2013-SSM/145389 dt. 15.09.2017

Name of the Vendor : ________________________________

Address : _________________________________________

________________________________________________________________________

Name of Contact Person : ______________________________

Contact Number : ___________________________________

Attached alongwith this paper Attested photocopy of following documents
(declare in Yes/ No where applicable) :

1. Current Trade License : ____________________________

2. Value Added Tax (VAT) Registration Certificate : _______

3. Income Tax Return : ________________________________

4. Permanent Account Number (PAN) Card : _______________________

5. Credential (Successful Completion) Certificate : ______________________

Signature of the
Authorised Representative
with seal
**FINANCIAL BID FORM**

i.c.w. Notice Inviting Tender Number : S-12011/2013-SSM/145389 dt. 15.09.2017

Name of the Agency: ____________________________________________________________

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Job</th>
<th>Specification</th>
<th>Quantity (approx)</th>
<th>Rate offered per specification (in Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>1/8 Double Demy for U-DISE Forms &amp; Guidelines</td>
<td>As per Tender Notice</td>
<td>4,00,000 pgs.</td>
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<td>2.</td>
<td>A3 for Student DCF</td>
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<td>57,000 pgs.</td>
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Signature of the Authorised Representative with seal