NOTICE INVITING QUOTATION

Sealed quotations are invited by District MGNREGA Cell from reputed maintenance agencies authorised by Canon India Limited for Maintenance contract for 1(One) Canon digital photocopier Model No.JR2530. The photocopier is purchased and installed on 11/01/2011.

The quotation is to be submitted in the following format.

<table>
<thead>
<tr>
<th>Name of the agency with complete address and available contact No. (1)</th>
<th>Whether authorised for servicing Canon digital photocopier (2)</th>
<th>Rate for comprehensive Maintenance contract for the period (3)</th>
<th>Remarks, if any (4)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>3(a)</td>
<td>3(b)</td>
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<tr>
<td>1(One) year</td>
<td></td>
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<tr>
<td>2(Two) years</td>
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<tr>
<td>3(three) years</td>
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</tbody>
</table>

- Current authorization certificate issued by the competent authority is to be enclosed by the agency to the effect that the agency is authorised for servicing & maintenance of Canon digital photocopier.
- The undersigned reserves every right to cancel or reject any quotation without assigning any reason whatsoever.
- The Last date and time to drop the quotation in Drop Box in District MGNREGA Cell (Hastings House Complex) R.B.C Road, Barasat is 15/09/2012 upto 3.00 P.M.
- The quotation will be opened at 4.30 p.m on 15/09/2012 in the office chamber of District Nodal Officer, MGNREGA.

District Nodal Officer
MGNREGA, North 24 Parganas.


Copy forwarded with request to display this notice in office Notice Board for wide circulation to:

2. District Planning Officer, Development & Planning Department, North 24 Parganas, Barasat.
3. Secretary, North 24 Parganas Zilla Parishad.
5. DIO, NIC with a request to upload this Notice at the district website.

District Nodal Officer,
MGNREGA, North 24 Parganas.