GOVERNMENT OF WEST BENGAL
Office of the Chief Medical Officer of Health
North 24 Parganas

No. 3196

Dated, Barasat, the 5th August, 2013

TENDER NOTICE

In terms of G.O.No.HF/N/MS/248/W-134/04 dated 02.09.2004 of the Jt. Secretary, Deptt. of Health & Family Welfare (MS Branch) and Notification No.3564-WT/3M-81/98 dated 24.11.2008 of the Transport Deptt., Govt of West Bengal, sealed tenders are invited from the bonafied agencies/owners, for hiring Staff Cars (with driver) for the health institutions in the district of North 24 Parganas, for the year 2013-14

Last date of receipt of the bid documents : 21.08.2013 upto 2P.M.(through speed post/dropping in the Tender Box) and the Date of opening : Same day at 4 P.M.

The list of the health units for which the vehicles are required (Annexure-I), Form of Application (Annexure-II) and Terms & Conditions (Annexure-III) will be available from the Accounts Section of this office w.e.f 12.08.2013 on all working days between 1.00 P.M to 4.00 P.M.

Chief Medical Officer of Health
North 24-Parganas.

No. 3196

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Copy forwarded for information and necessary action to :-

1) The Director of Health Services, West Bengal
2) The Jt. Secretary to the Govt. of West Bengal, Deptt. of H & FW (MS Branch)
3) The Sabhadhipati, North 24 Parganas Zilla Parishad, Barasat
4) The District Magistrate, North 24 Parganas
5) The Jt. Director of Health Services (P & D), West Bengal
6) The Jt. Director of Health Services (Transport), West Bengal
7) The Chief Medical Officer of Health, Basirhat Health District.
14) The RHTO, North 24 Pgs.
15) The ACMOH, Salt Lake Sub-Division, North 24 Pgs.
16-27) The Superintendent, Dist. Hosp./All SDH / All SGH, North 24 Pgs.
28) The Accounts Officer of this office
29) Office Notice Board.

Chief Medical Officer of Health
North 24-Parganas
Annexure-I

A. Staff Car (Ambassador/TATA SUMO/Bolero/Scorpio/TATA Indica)
(Non Air Conditioned) (One for each) only.

1) CMOH, North 24 Parganas (HIMS)
2) District Health & Family Welfare Samiti, North 24 Pgs.
3) DPMU Section, North 24 Pgs.
4) Engineering Section of the office of the undersigned.
5) CMOH, Basirhat Health District, North 24 Pgs.
6) ACMOH, Salt Lake Sub-Division, North 24 Pgs.
7) District Hospital, North 24 Parganas
8) Basirhat Sub-Divisional Hospital, North 24 Pgs.
9) Dr. J.R. Dhar SD Hospital, Bongaon, North 24 Pgs.
10) Dr. B.N. Bose SD Hospital, Barrackpore, North 24 Pgs.
11) Salt Lake (Bidhannagar) SD Hospital, North 24 Pgs.
12) Ashoknagar State General Hospital, North 24 Pgs.
13) Habra State General Hospital, North 24 Pgs.
14) Baranagar State General Hospital, North 24 Pgs.
15) Bhatpara State General Hospital, North 24 Pgs.
16) Naibati State General Hospital, North 24 Pgs.
17) Panihati State General Hospital, North 24 Pgs.
18) Sree Balaram Seva Mandir State General Hospital, North 24 Pgs.

Chief Medical Officer of Health
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Annexure-II

(Application for tender for hiring Staff Car for .................................................. Hospital vide NIT.................... dated .........)

1. Name of the bidder : 

2. Car / Vehicle Registration No. & date : 

3. Chassis No. : 

4. Engine No. : 

5. Category of vehicle :  
   ( in terms of Mass Emission standard )

6. Brand, Model, year of manufacture : 

7. Documents enclosed :-  
   i)  
   ii)  
   iii)  
   iv)  
   v)  
   vi) 

8) Rate for hiring charges tendered ( for Staff Car )  
   a) For first 10 hours, per day Rs. _________  
      (Rupees ..............................................................)

   b) For every hour exceeding 10 hours Rs. _________  
      (Rupees..............................................................)

Signature of the owner (s)........................................................................

Name of the owner(s) ..............................................................................

Address of the owner(s) ...........................................................................

Contact No. : Land line............................................ Mobile .....................
Annexure-III

(A) Terms & Conditions & eligibility criteria:

1) The bid documents will be addressed to the Chief Medical Officer of Health, North 24 Parganas, Kolkata-700124 and to be submitted under sealed cover & super scribed on the envelope, as “Tender for Staff Car for ................... hospital”. Each page to be signed by the bidder.
2) The vehicle must be diesel operated and commercially registered.
3) The vehicles, as mentioned in Annexure-I, will be accepted. Booking Slip will not be accepted.
4) No price preference should be given to any organization / Society
5) The bidder must have PAN, Service Tax Registration and Commercial Tax Registration for current validity
6) The vehicle for which the rate quoted, must not be more than five years old from the date of opening of the tender. Supporting document has to be submitted.
7) The vehicle will be hired on monthly basis, including driver and the proportionate daily rate should be quoted.
8) The bidder must have at least two years experience in any Govt. Hospital(s) or Private Hospital(s). Experience Certificate(s) to be submitted.
9) In case of breakdown of the vehicle, replacement has to be provided by the bidder.
10) All the charges and fees for License, duties, taxes and levies have to be borne by the owner of the vehicle.
11) The Driver must have a valid license. A log-book should be maintained by the driver, format of which will be provided by the office of the CMOH/ACMOH/Superintendent
12) The Selection committee have the right to accept/ cancel any tender without showing any cause thereof.

(B) Processing Fee & Earnest Money

i) Rs.500.00 (Rupees five hundred) only to be submitted for purchase of bid document as Processing Fees (Non refundable) through Bank Draft, drawn in favour of the “District Health & Family Welfare Samiti, North 24 Parganas”.

ii) Rs.5000.00 ( Rupees five thousand ) only to be submitted along with the bid documents as Earnest Money through Bank Draft, drawn in favour of the “District Health & Family Welfare Samiti, North 24 Parganas”, which will be refunded to the unsuccessful bidder(s) soon after the completion of the tender process.

iii) The Earnest Money will be kept in custody of the authority as a part of Security Deposit for the successful bidder(s).

Chief Medical Officer of Health
North 24 Parganas