NOTICE INVITING TENDER

Sealed offers are invited only from interested, competent, reputed & eligible firms / agencies having adequate experience in hiring out of Silent Generator and Normal Generator to Government Offices, as per detail below:

Item Detail :

<table>
<thead>
<tr>
<th>SL. NO.</th>
<th>ITEM</th>
<th>SPECIFICATION</th>
<th>QUANTITY</th>
<th>TO BE LOCATED AT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Silent Generator</td>
<td>a) 3 Phase, 50 Hz, b) 415 VAC, d) 50 KVA</td>
<td>01 (One)</td>
<td>Bungalow of Additional District Magistrate (General), North 24 Parganas</td>
</tr>
<tr>
<td>2</td>
<td>Silent Generator</td>
<td>a) 3 Phase, 50 Hz, b) 415 VAC, d) 15 KVA</td>
<td>01 (One)</td>
<td>Bungalow of District Magistrate, North 24 Parganas</td>
</tr>
<tr>
<td>3</td>
<td>Normal Generator</td>
<td>a) 3 Phase, 50 Hz, b) 415 VAC, d) 10 KVA</td>
<td>01 (One)</td>
<td>Bungalow of Additional District Magistrate (General), North 24 Parganas</td>
</tr>
</tbody>
</table>

All “Agencies Offering Rates” (AOR) should enclose attested photocopies of following documents in the Name of the Agency :

1) Current Trade Licence for 2010 - 2011.
2) Value Added Tax (VAT) Registration Certificate.
4) Professional Tax Registration Certificate with current validity.
5) Professional Tax Challan for FY 2010 - 2011.
6) Proof of ownership of the Silent Generator and Normal Generator.
7) Credential Certificate in respect of hiring out of similar Silent Generator to any Government Office.

All AOR must enclose along with the offer, Demand Draft in favour of “District Magistrate & District Programme Co-ordinator, North 24 Parganas” for an amount of Rs. 20,000/- (Rupees Twenty Thousand) only, as Earnest Money. The Earnest Money will be refunded back on final completion of the tender process, only on proper claim by the AOR. Non submission of Earnest Money will summarily lead to rejection of the bid. Also, proper documents are to be furnished in case of claiming exemption from the same.
Technical Bid comprising of all documents above & Financial Bid indicating specification with rate will be scrutiniised separately. Financial Bid submitted by AOR will not be considered into the Tender Process for those who fail to satisfy any of the criteria set forth for Technical Bid.

Terms & Conditions:

1) The AOR must factor in all transportation charges. No separate transportation charges shall be paid.
2) The AOR should include lubricants and other consumables, maintenance.
3) The AOR should quote in a consolidated rate on per month basis.
4) The AOR shall be responsible to make good any damages that occur due to lapses on the part of the agency. No claim shall be entertained.
5) The safety and security of the ‘Generators’ shall be with the AOR.
6) The downtime of the ‘Generators’ should not be more than 1 (One) hour. If downtime is more than that, a replacement ‘Generator’ having same specification has to be put in place.
7) The bill for hire charges to be submitted on a monthly basis.
8) The contract may be terminated with 2 (Two) months notice from either side.
9) For operational purposes, the AOR has to bid for all the 3 (Three) Generators together for which the notice has been invited. The AOR for offering on hire less than 3 (Three) Generators shall not be entertained.

Further more, the selected AOR will require to submit a Security Deposit immediately on receiving the Acceptance of Offer from this end, for an amount of Rs. 50,000/- (Rupees Fifty Thousand) only, by a Demand Draft / Account Payee Cheque in favour of “District Magistrate & District Programme Co-ordinator, North 24 Parganas”, to be retained with this office until completion of contract / hiring period. The agreement will be terminated if the selected agency fails to submit the Security Deposit. In case of claiming exemption, proper documents are to be furnished for the purpose.

The Technical Bid and Financial Bid form are to be download from the website. Offers (both Technical Bid and Financial Bid) will be received till 24th January, 2011 upto 2.00 p.m. at this Office. The same will be opened on 24th January, 2011 at 4.00 p.m. in presence of the intending tenderers or their authorized representatives.

The sealed offers should only be submitted along with a forwarding letter addressed to the undersigned in the duly authenticated Tender Paper to be issued by this office. Notice Inviting Tender Number & Date must be written in bold on the sealed envelope.

The undersigned reserves the right to reject any or all of the offers without assigning any reasons whatsoever.

Additional District Magistrate (General)  
North 24 Parganas  
Date: 10/01/2011

Memo No. 73 /1(8)/MGNREGA/XII/200/09-10  
Copy forwarded with the request for wide publicity to:
1) Secretary, North 24-Parganas Zilla Parishad.
2-6) Sub-Divisional Officer, Barasat (Sadar) / Barrackpore / Basirhat / Bidhannagar / Bongaon, North 24 Parganas.
7) Nazareth Deputy Collector, North 24-Parganas.
8) DIO, NIC, North 24 Parganas with a request to upload the same in the website of this District.
## FINANCIAL BID

In response to the NIT No. __________/ MGNREGA/10-11 Dated ___ / ___ / 2011 of District MGNREGA Cell, North 24 Parganas

Name of the Firm / Agency: ..............................................................................................................

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Item</th>
<th>Specification</th>
<th>Brand</th>
<th>Unit</th>
<th>Quoted Rate (in Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Silent Generator</td>
<td>A) 3 Phase,</td>
<td></td>
<td>1</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>B) 50 Hz,</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>C) 415 VAC,</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>D) 50 KVA</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Silent Generator</td>
<td>A) 3 Phase,</td>
<td></td>
<td>1</td>
<td></td>
</tr>
<tr>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature of the Authorised Representative
With Seal
TECHNICAL BID

In response to the NIT No. __________/MGNREGA/10-11 Dated ___ / ___ / 2011 of District MGNREGA Cell, North 24 Parganas

Name of the Firm / Agency: ..........................................................................................................

Address: ..................................................................................................................................

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Name of Contact Person: .............................................................................................................

Contact Number: ........................................................................................................................

Attached along with this paper Attested photocopy of following documents (declare in Yes / No):

1) Current Trade License renewed for 2010 – 2011: .................................................................
2) Value Added Tax (VAT) Registration Certificate: ..............................................................
3) Income Tax “SARAL” for the Assessment Year 2009 – 2010: ............................................
4) Permanent Account Number (PAN) Card: ...........................................................................
5) Professional Tax Registration Certificate with current validity: ........................................
7) Proof of ownership of the Silent Generator: ........................................................................
8) Credential Certificate: ...........................................................................................................

Details of Earnest Money deposited for an amount of Rs. 20,000/- (Rupees Twenty Thousand) only

Drawee Bank: .............................................. Drawee Branch: ..............................................

Instrument Number: .............................................. Date: ..................................................

Date :

Place:

__________________________________________
Signature of the
Authorised Representative
With Seal