1. THE WASHING, CALENDERING OF LINEN ITEMS WILL HAVE TO BE CARRIED OUTSIDE / INSIDE THE HOSPITAL CAMPUS BY THE SELECTED AGENCY.

2. The selected agency will organise and arrange the pickup of dirty linen and delivery of fresh linen to respective wards, if provisions are such made.

3. The bidders are to quote rates for both outside and inside washing of dirty linen.

4. The decision of outside/inside washing are to be taken by the tender selection committee solely.

5. The cost of transportation of linen will be included in the financial bid. No additional transportation cost can be claimed by the selected agency during billing procedures.

6. In case of necessity, the date of opening may be deferred, in that case notification will be displayed in the Office of the undersigned in due time.

7. Name, address and memo no and purpose must be clearly mentioned on the sealed envelope.

8. Tenderer has to submit the sealed tender form at their own cost to the Office of the undersigned within stipulated time through speed post only and will be opened by the purchase committee in presence of the tenderer or his representative.

9. The claimed rate should cover transport and delivery charges. The tender must indicate whether the price quoted is inclusive of VAT, sales tax or not. Quoted rates should be clearly mentioned in both figures and words.

10. Cooperative society should furnish along with their tender current certificate from ARCS of concerned district regarding performance.

11. All sheets should be numbered properly and number of sheets in each cover should be cited in covering tally.

12. Pan No, VAT No, Registration certificate of P. Tax, trade license, service tax, IT return is to be furnished with the tender documents.

13. Earnest money of Rs 5,000 (Five thousand only) is to be deposited either through treasury challan or bank draft in favour of the undersigned under the Head of the account 1443-00-1012 which is refundable.

14. MOU should be signed in this respect along with a security deposit of Rs 5000/- (five thousand)

15. Tender forms along with terms and conditions and instrument specifications will be available from the Accounts Personnel of Rogi Kalyan Samity of the office of the undersigned which will be available on and from 7.7.16 to 18.7.16 in between 11am to 1pm.

16. Technical bid and financial bid should be submitted in two separate envelops mentioning the respective bids on the sealed envelopes.

17. Please refer to website for further corrigendum (if any) during the period of processing.

18. At least three years experience certificate of any govt. institution in this respect is required.

Superintendent
North-24-Pargana District Hospital
Barasat