Government of West Bengal
Office of the District Magistrate & District Project Director
Sarva Siksha Mission
North 24 Parganas, Barasat

No. S-12011/2013-SSM/134596

Date: 5.9.2016

NOTICE INVITING TENDER

Sealed quotations are hereby invited from competent, registered & eligible Agencies for hiring Server & Desktop Computers along with UPS & LAN setup and carrying out Data Entry in Student data collection In-sync with U-DISE for Govt. & Pvt. Schools of North 24 parganas. Minimum required H/W specification will be as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Specification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Server</td>
<td>Processor: Xeon or compatible</td>
</tr>
<tr>
<td></td>
<td>RAM: 8 GB or higher</td>
</tr>
<tr>
<td></td>
<td>HDD: 1 TB</td>
</tr>
<tr>
<td></td>
<td>UPS: 1 KVA</td>
</tr>
<tr>
<td></td>
<td>OS: Windows Server 2008 (32 Bit) or compatible</td>
</tr>
<tr>
<td>Desktop Computer</td>
<td>Processor: Dual Core or higher</td>
</tr>
<tr>
<td></td>
<td>RAM: 1 GB or higher</td>
</tr>
<tr>
<td></td>
<td>UPS: As compatible</td>
</tr>
<tr>
<td></td>
<td>OS: Windows 2007</td>
</tr>
</tbody>
</table>

Terms & Condition

1. Rates should be considered for COMPUTER HIRING ALONG WITH DATA ENTRY. The rates are to be furnished including all taxes and delivery charges & the lowest quoting bidder will be determined on the basis of TOTAL VALUATION & SINGLE PARTICIPATION WILL NOT BE ENTERTAINED.

2. Data Entry will have to be made for about 15 lakh students of 7000 schools of North 24 parganas within a time frame of 2nd November to 30th November 2016. Operators may be engaged in shifting basis to carry out the job within stipulated time frame & backup computers should also be ready in case to solve any dysfunctional situation.

3. (one) supervisor has to report the progress of data entry in daily basis. Work order will be cancelled if any dysfunctional issue is unattended within next 24 hours.

4. A District Level Training will be given in this regard to avoid entry level inconsistency & comprehensive list of operators have to be submitted accordingly at the time of training.

5. Interested Agencies should enclose attested photocopies of the following documents:
   a. Current Trade License
   b. Income Tax Return
   c. PAN Card
   d. VAT Registration
   e. Credential Criteria will strictly be as follows:
      i. Previous experiences in U-DISE
      ii. Previous experiences in Aadhaar
      iii. Work Order from Govt. org. i.e.w. data entry in own setup with a min. of Rs. 15 lakh in a single order.

6. Technical & Financial Bid should be placed separately. Financial Bid will be entertained after scrutinizing the Technical Bid as per specific formats.

7. Tender Papers will be available on www.north24parganas.gov.in.

8. The sealed offers should only be submitted along with a forwarding letter & duly authenticated Tender Papers at the District Project Office on or before 26.09.2016 UPTO 3 P.M. Notice Inviting Tender No. & Date must be written on the sealed envelope. The same will be opened on the same day after 4 P.M. at the chamber of DPO.

9. The undersigned reserves the right to reject any or all of the offers without assigning any reason whatsoever.

District Project Officer
Sarva Siksha Mission
North 24 Parganas

Date: 5.9.2016

No. S-12011/2013-SSM/134596

Copy forwarded for information to the:
1. DIO, NIC, North 24 Parganas with a request to upload the Tender Notice in the District Website.
2. CA to ADM(G), North 24 Parganas
3. Finance & Accounts Officer, SSM, North 24 Parganas.
TECHNICAL BID FORM

i.c.w. Notice Inviting Tender Number : S-12011/2013-SSM/134596 dt. 5.9.2016

Name of the Vendor : ________________________________

Address : _________________________________________

Name of Contact Person : _____________________________

Contact Number : ___________________________________

Attached alongwith this paper Attested photocopy of following documents
declare in Yes/ No where applicable :

1. Current Trade License : ____________________________
2. Value Added Tax (VAT) Registration Certificate : ___
3. Income Tax Return : _______________________________
4. Permanent Account Number (PAN) Card : __________
5. Credential (Successful Completion) Certificate : ___

Signature of the
Authorised Representative
with seal
# FINANCIAL BID FORM

i.c.w. Notice Inviting Tender Number : S-12011/2013-SSM/134596 DT. 5.9.2016

Name of the Vendor : __________________________________________

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Job</th>
<th>Condition</th>
<th>Rate offered per Specification (in Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Hiring of Server &amp; Computer</td>
<td>As per Tender Notice</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Data Entry</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL**

Signature of the Authorised Representative with seal