GOVERNMENT OF WEST BENGAL
Secretary District Health & Family Welfare Samiti &
Office of the Chief Medical Officer of Health
North 24 Parganas

TENDER NOTICE

Sealed tenders are invited from the bonafide Agencies/ Firms/ individuals, for supply of “Computerised OPD Ticket”, to the office of the undersigned for one calendar year.

The applications may be received in the letter-head of the Agency/ Firm/ Individuals, addressed to the “Secretary District Health & Family Welfare Samiti, North 24 Parganas.” by dropping in the Tender Box. The last date of submission of tender is 05.12.2016 upto 4.00 p.m. and it will be opened on 06.12.16 at 12.00 noon.

The rates are required for one year i.e from 1st December 2016 to 30th November 2017 and it may be extended for further period with same terms & conditions and approved rate there to.

List of required documents (Technical Bid):
1. Photocopy of valid Trade License in Printing Job (duly attested).
2. Photocopy of updated VAT Registration & return (duly attested).
3. Photocopy of PAN (duly attested).
4. Photocopy of I.T Return for AY 2015-16 & 2016-17 years. (duly attested)
5. Credential in printing job for at least 2 years.

Details Terms & Conditions (Annexure-I) and Tender Application Form (Annexure-II) shall be available at www.north24parganas.gov.in on and from 29.11.16.

The Tender Selection Committee (TSC) reserves the right to accept or reject any tender or a part of the tender without assigning any reason thereof.

Sd/-
Secretary DH&FWS &
Chief Medical Officer of Health
North 24 Parganas

Copy forwarded for information to:-

1. The Director of Health Services, Govt of West Bengal
2. The Jt. Secretary to the Govt. of West Bengal, Deptt. of H & FW (MS Branch)
3. The Jt. Director of Health Services (P & D), West Bengal.
4. The CMOH, Basirhat Health District.
5. The Dy. CMOH-I / II / III, DMCHO, DTO, ZLO, North 24 Pgs.
6. The D.I.O, North 24 Parganas for online publication.
7. The Accounts Officer of this office.
8. The DAM, O/o the CMOH, North 24 Parganas.
9. Office Notice Board

Sd/-
Secretary DH&FWS &
Chief Medical Officer of Health
North 24 Parganas
Terms & Conditions (as per corrigendum)

1) The bid documents shall be received from 29.11.2016 to 05.12.16 upto 4pm, Tender Application (Annexure-II) shall be addressed to the Secretary District Health & Family Welfare Samiti, North 24 Parganas, Kolkata-700124.

2) The bid documents to be submitted under sealed cover superscribing on the envelope, as “Tender for supply of Computerised OPD Ticket for the year 2016-17 (1 calendar year) in the Office of the CMOH, North 24 Parganas”.

3) No price preference and exemption from Earnest Money will be allowed to any organization / Society.

4) The bidder must have PAN, Trade License, P. Tax Enrollment Certificate with latest payment challan, IT-Return (AY 2015-16 & 2016-17) & VAT of current validity.

5) Rate of item(s) shall be inclusive of all Taxes (direct & Indirect).

6) Specimen of required sample(s) will be provided from the office of the undersigned on all working days on and from 29.11.2016 to 05.12.2016 upto 4.00 pm.

7) The TSC has the right to accept or reject any tender without showing any cause thereof at any stage of tender process.

8) The article(s) should be supplied as per specifications & approved quality (determined by TSC) within 7 (seven) days from issuance of the Work Order, failing which the order shall be treated as cancelled and the 2nd lowest bidder may be entrusted to supply for those article(s).

9) The Proprietor of the firm should sign on every page of the bid documents.

10) The bidders or his/her authorized representative should be present at the time of the opening of the tender to get any clarification related to the tender. No further clarification/information will be provided after the process of finalization of the tender.

11) Sample specimen to be produced before the Tender Selection Committee (TSC) on the date of opening of the tender.

12) Draw of Lots will be done in case of equal price bids in any item(s).

13) Technical Bid & Finance Bid must be submitted in separate sealed envelope by following two bid systems. Earnest money deposit receipt should be enclosed in technical bid only.

Earnest Money-

i) **Rs. 2000.00 (Rupees Two thousand only)** to be deposited through Online / Bank Transfer as Earnest Money in account of the District Health & Family Welfare Samiti, North 24 Parganas, Account No. 424210100036711, IFSC Code-BKID0004242, Bank of India, Barasat Branch, which will be refunded to the unsuccessful bidder (s) soon after the completion of the tender process.

ii) The Earnest Money will be kept in custody of the authority as a part of Security Deposit for the successful bidder (s) and will be released after expiry of the tender process. The EMD will be forfeited in the event of non-submission of Bid.

Sd/-
Secretary DH&FWS &
Chief Medical Officer of Health
North 24 Parganas
Annexure-II

Application Form

(Tender for Computerized OPD Ticket)

1. Name of the Firm/Agency :

2. Name of the Proprietor/Partners :

3. Trade License No. :

4. Trade License Issued from :

5. Validity of Trade License :

6. PAN No. :

7. VAT Registration No. :

8. Amount of VAT return of Last Qtr of current year :

9. IT Return for AY-2016-17 : Rs.  
   AY- 2015-16 : Rs.

10. Date of Tender Submission:

11. Earnest Money Receipt No. :

12. Name of issuing Bank :

13. Branch:

**DECLARATION:** I/We declare that the above mentioned information is correct in all aspect and I/We abide by the terms & conditions of the NIT. If any information found incorrect or false at any stage of this tender, my/our candidature/Bid may be liable for rejection.

Signature of the bidder
Finance Bid
(To be submitted in separate sealed envelope)

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Item</th>
<th>Size</th>
<th>Specification</th>
<th>Unit</th>
<th>Price Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Computerized OPD Ticket</td>
<td>10&quot; x 12&quot;</td>
<td>80 GSM, Good Quality Paper, Single Part</td>
<td>Per 2000 Pcs in each Cartoon</td>
<td></td>
</tr>
</tbody>
</table>

Signature with Seal