



Memo. No :- 645 -BCW/BST

Dated- 14 / 03 /2017

## NOTICE INVITING TENDER

Sealed Tenders are invited by the undersigned from the bonafied and experienced agencies having credential for execution of similar type of works, as mentioned in ANNEXURE – I and they have to abide by the following terms and conditions..

The intending agencies should submit application up to 2.00 P.M. during office hours of 13.04.2017 along with the photo copies of valid and up-to-date documents Income Tax , copy of valid VAT registration Certificate, copy PAN Card and the Credentials Certificate of execution of similar type of work of same or higher value, (In original in the form of Payment Certificate and Completion certificate) . They should also deposit Rs. 100/- in SBI Barasat Branch in TR – challan Form No 7 in the head of Account "0250-other services 00-102 receipts from schemes for welfare of SC/ST &OBC" and submit the original copy of the challan along with the application for getting Tender Documents.

The applications & the Documents submitted by the intending agencies will be verified with the originals and Tender Documents will be issued to qualified agencies who will fulfill the criteria mentioned above on 13.04.2017 after 3.00 P.M . Decision of the undersigned is final regarding issue of tender papers and acceptance of the application.

The qualified tenderers may submit tenders upto 2.00 P.M. on 20.04.2017 & the tenders will be opened on the same day by the undersigned at 4.00 P.M. in presence of the tenderers who desire to remain present.

### 1) Following formalities to be observed during dropping the Tender :-

- a) Tender will contain **Documents, Rate & Earnest Money** to be placed in a **sealed envelope** on which the name of work & the name , address & mobile No. of the tenderer will be written clearly and to be dropped in Tender Box to be placed in the Office of the Undersigned..
  - b) **Rate** should be quoted in % in figures and words in tender paper.
  - c) Each tenderer have to deposit **Earnest Money** of 2% of the tender value of the work amounting to Rs. 8,000/- ( Rupees eight thousand) only in the form of Bank draft or Banker's cheque of any nationalized / Commercial Bank in favour of "P.O. cum D.W.O., Backward Classes Welfare, North 24 Parganas" along with the tender.
  - d) Before dropping the tender the tenderer may visit the site .
- 2) The undersigned reserve the rights to reject any tender or all tender as may be deemed necessary without assigning any reason whatsoever..
  - 3) In case of successful tenderer, the earnest money @ 2% will be converted into security money and the rest security money @8% of value of work actually executed will be deducted from bills as per norms..

Cont. to P- 2.



**Govt. of West Bengal**  
**OFFICE OF THE P.O. CUM D.W.O, B.C.W., NORTH 24 PARGANAS.**  
**1 NO. STATION ROAD (RISHI BANKIM SARANI), BARASAT.**  
**e-mail :- pobcwnorth24parganas@gmail.com** **Ph. No. 25524078**

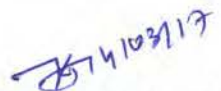
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- 5) Security money will be released not earlier than 1 ( one) year form the date of completion of the work..
- 6) The Successful tenderer must abide by all the terms & conditions noted in the tender notice and execute the work strictly following the specification of the schedule. ,
- 7) The successful contractor will complete work within 90( ninety days) from the date of issue of work. He has to start the work within seven days after date of issue of work order. In no reasons the scheduled "time of completion" will be extended except any unavoidable circumstances occurred. The agency have to apply for extension of time before crossing the schedule date of completion showing the details reasons & circumstances.
- 8) All the required materials, tools and equipments required for the work are to be arranged by the agency at working site at his own capacity .
- 9) Payment will be made on the basis of actually measurement of the work done by the agency. In addition of 8% Security money, 2 % Income Tax and 3 % Education Cess on Income Tax , 2% Vat and 1% labour Cess will be deducted from each bill.
- 10) The agency shall follow the instruction of Engineer in Charge and he shall inform him in advance ( at least seven days) before casting of concrete or any important work.
- 11) If any item of works beyond the items of the tendered schedule have to be executed the agency should take written instruction from the Engineer in Charge before carry out the work. The Payment of additional item of works will be made as per current PWD schedule of Rate and as per rate Quoted by him.

SL NO	Name of Work	Tendered value of work.Rs.	Earnest Money. Rs.	Time of Completion
1.	Repair works to inside of the Office Building including a renovation of Toilet Block of the Office of the PO-cum-DWO, BCW, North 24 Pgs. Including Electrical item of works.	3,95,664/-	8,000/-	90 days.

  
**P.O.-Cum-D.W.O.,BCW**  
**North 24-Parganas,**



**Govt. of West Bengal**  
OFFICE OF THE P.O. CUM D.W.O, B.C.W., NORTH 24 PARGANAS.  
1 NO. STATION ROAD (RISHI BANKIM SARANI), BARASAT.  
e-mail :- pobcwnorth24parganas@gmail.com Ph. No. 25524078

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Copy forwarded for information to –

- 1) The Commissioner, Backward Classes Welfare, 8, Lyons Range Road, Kolkata-1 ,
- 2) The Joint Secretary to the Govt. of WB, TD Dept., Salt Lake , Kol,
- 3) The Secretary, North 24 Parganas, Zilla Parishad, Barasat.
- 4) The SDO Barasat Sadar, North 24 Parganas
- 5) The D.I.O, NIC with a request for uploading this NIT in District Web Site.
- 6) The DICO , North 24 Parganas.
- 7) CA to the District Magistrate, North 24 Parganas.
- 8) CA to the Addl. District Magistrate( Try) , North 24 Parganas
- 9) Notice board of this office.

*14/03/17*  
P.O.-Cum-D.W.O., BCW  
North 24-Parganas,