

**GARULIA MUNICIPALITY**  
**P.O. GARULIA, NORTH 24 PARGANAS**  
**NOTICE INVITING QUOTATION FOR AMC FOR 2 NOS. SERVERS WITH PARTS**  
**AND WITHOUT PARTS**

**No:** 162/GM/NIQ/AMC/IT/2022-23

**Date:** 03-11-2022

Chairman, Garulia Municipality invites Sealed quotations from the Service Providers/Other Firms/Companies who can undertake the Annual Maintenance Contract for (1) Server X3500M4 (IBM), Model- 73313A – 1 (One) No. and (2) HP DL 380, Model- DL 380 – 1 (One) No. which are being used at Garulia Municipality subject to the following terms and conditions and will be received by the Office of the undersigned on or before 14-11-2022 by 4-00 p.m. The Quotation shall contain all information relating to all aspects including Vendors Profile, Client List, performance Report details relating to acceptance of the conditions eligibility documents etc. including the detail price quoted.

**General Conditions:**

1. Quotation should cover the entire Servers available at Garulia Municipality which may be inspected at the Office during Office Hours in any working day between 2-00 P.M. to 4-00 P.M.
2. The Annual Maintenance Contract (AMC) is valid for 1 (One) year from the date of signing the agreement by both the Parties.
3. The Quotation shall be valid for 2 (Two) months after the date of submission and no hike in the rate shall be allowed in any case during the entire AMC period.
4. Rate to be quoted positively with parts and without parts.
5. Payment will be made on quarterly basis only after the satisfactory completion of service for the Quarter.
6. The Vendor should submit the Experience Certificate for the Service provided to other Govt./Semi-Govt./reputed Private Organizations along with the Performance Certificate.
7. Garulia Municipality reserves the right to cancel the Vendor bid/AMC services, if any information provided by the Vendor is found unverifiable during the Selection Procedure or the AMC Period. This Office also does not bind itself to accept the lowest quotation and it reserves the right to reject any or all the quotations without assigning any reason whatsoever.
8. If, in any case, any machine coming under AMC is disposed off by the Office (for upgradation etc.), a pro-rata amount calculated on the basis of AMC Charges per Server for the remaining period will be deducted.
9. While quoting the rate for AMC, Copies of GST Registration Certificate, PAN Card, Last IT Return should be submitted.
10. The Date of Opening bid is on 16-11-2022 at 1-00 p.m. in the Garulia Municipal Office before the Bidders/representative present.

*Sd/- R. Das*

Chairman  
Garulia Municipality

Copy forwarded to:

1. The District Magistrate, North 24 Parganas
  - With the request to take necessary arrangements for uploading the Notice in Website.
2. The D.I.O., N.I.C., Barasat, North 24 Parganas
  - With the request to take necessary arrangements for uploading the Notice in Website.
3. The Sub-Divisional Officer, Barrackpore
  - With request to arrange display the Notice in Notice Board.
4. Garulia Municipal Notice Board
5. The I.T. Coordinator, Garulia Municipality
  - With the direction to upload the Notice in Garulia Municipal Website



*R. Das*  
Chairman  
Garulia Municipality