



Govt. of West Bengal

**Office of the Assistant Director of Fisheries, Brackish Water, North 24-Parganas
K.N.C. Road, Meen Bhawan, Barasat, Kolkata- 124.**

Ph: (033)2552-6049, e-mail : adfbrackishnorth@gmail.com

Memo No: ADF/BW/North -222

Date : 28.08.2018

NOTICE INVITING QUOTATION

Sealed quotations are hereby invited by the Assistant Director of Fisheries, Brackish Water, North 24 Parganas, from reputed agencies for supply of items mentioned below for conducting antibiotics awareness campaign to avoid the usage of antibiotics in shrimp farming. The quotations shall remain valid for 180 days from the date of opening of the quotations.

The details of the items is as below

Sl No	Description of work	No. or Qty.	Unit	Estimated Rate		Amount Rs. P
				Figure	Words	
1.00	Flower Bouquet	15	No	80.00	Rupees Eighty Only	1200.00
2.00	Writing Pad (Printed with Page Nos.-25)	120	No	23.00	Rupees Twenty Three Only	2760.00
3.00	Pen (Cello Ball Pen)	120	No	17.00	Rupees Seventeen Only	2040.00
4.00	Folder (Plastic button)	120	No	23.00	Rupees Twenty Three Only	2760.00
5.00	Mementoes	4	No	500.00	Rupees Five Hundred Only	2000.00
6.00	Refreshment (Tea & Biscuits for two times and lunch)	100	heads	200.00	Rupees Two Hundred Only	20000.00
7.00	Flex (Banner)	1	No	800.00	Rupees Eight Hundred Only	800.00
8.00	Documentation (Photos)	10	No	8.00	Rupees Eight Only	80.00
9.00	Booklet on adverse effects of antibiotics	120	No	55.00	Rupees Fifty Five Only	6600.00
10.00	Generator with fuel	1	days	1000.00	Rupees One Thousand Only	1000.00
11.00	Sound system	1	days	760.00	Rupees Seven Hundred Sixty Only	760.00
12.00	Hired vehicle	2	No	2500.00	Rupees Two Thousand Five Hundred Only	5000.00
Total Estimated Cost in Figures						45000.00

Rupees forty five thousand only

General terms and conditions, documents, date, time and venue for submission of quotations :

1. PAN Card and Income Tax Clearance/Tax Return (Assessment Year 2017-18)
2. GST Registration Certificate, Trade Licence, P-Tax certificate
3. Last date and time for submission of quotation : 07.09.18 upto 1.30 pm
4. Date & Time for opening of quotation : 07.09.18 at 3.00 pm

5. The quotation along with terms and conditions can be seen in this office notice board on any working day (Monday to Fri day) from 10.00 am to 5.00 pm. Quotation notice can also be seen and downloaded from the District Website i.e www.north24parganas.gov.in
6. The quotations completed in all respect must be submitted in this office before date and time mentioned above. The quotation can be put in box kept for this purpose in the camber of the Assistant Director of Fisheries, Brackish Water, North 24 Parganas, on all working days till the last date of submission.
7. The items have to be supplied at Hasnabad BDO office of North 24 Pgs district
8. The quotations shall have to be submitted as per annexure-I as enclosed herewith. No other format shall be accepted.
9. Quoted rate should be on total estimated cost. Quoted rate on estimated cost of individual item shall not be accepted.
10. Supply should be made within 15 days from the date of receipt of the supply order.

Enclosure : copy of annexure-I



Assistant Director of Fisheries,
Brackish Water, North 24 Parganas

Memo No: ADF/BW/North-222/1(10)

Date : 28.08.2018

Copy forwarded for information and taking necessary action to-

1. The Sabhadhipati, North 24 Parganas Zilla Parishad.
2. The Karmadhakya, Matsya-o-Prani-Sampad Bikash Sthayee Samity, North 24 Parganas Zilla Parishad
3. The Director of Fisheries, West Bengal, 31, G.N. Block, Sector-V, Salt Lake City, Kolkata-700091.
4. The District Magistrate, North 24 Parganas.
5. Addl. Director of Fisheries, Tech., Directorate of Fisheries, West Bengal.
6. The Deputy Director of Fisheries, Kolkata Zone.
7. The CEO, FFDA, North 24 Parganas.
8. The District Information & Cultural Officer, North 24 Parganas
- ✓ 9. The District Informatics Officer, NIC, North 24 Pgs for publication in the district website.
10. Notice Board.


Assistant Director of Fisheries,
Brackish Water, North 24 Parganas

Annexure-I

Sub: Supply of Items for conducting antibiotics awareness campaign to avoid the usage of antibiotics in shrimp farming:

1. NIQ No & date : _____
2. Name of the bidder/concern : _____
3. Nature of the concern : _____

(i.e sole proprietor or partnership firm or a company or a Govt. Department or a public sector organisation)

4. Details of PAN with photocopy of PAN Card : _____
5. Attested copy of Trade License : _____
6. Attested copy of GST Registration Certificate : _____
7. Attested copy of IT return of last 1 year : _____
8. Period of validity of offer : _____
9. Any other information : _____

Sl No	Item	Specification	Rate offered (Rs)
1.	Supply of items for conducting antibiotics awareness campaign to avoid the usage of antibiotics in shrimp farming	As mentioned in NIQ	

Dated _____ at _____

(Dated Signature of Quotation Bidder with Seal)

UNDERTAKING

1. I/we undertake that I/we have carefully studied all the terms and conditions and understood the parameters of the proposed work of the Department and shall abide by them.
2. I/we also undertake that I/we understood "Parameters and Technical specifications for conducting the work mentioned in the Quotation No _____ dated _____ and shall conduct the work strictly as per these "Parameters and Technical specifications for conducting the work"
3. I/we further undertake that the information given in this quotation are true and correct in all respect and hold the responsibility for the same.

(Dated Signature of Quotation Bidder with Seal)