



Govt. of West Bengal
Office of the Superintendent
Habra State General Hospital
HABRA, NORTH 24 PARGANAS, PIN-743263
☎03216-237294 Email: habrasgh@gmail.com

Memo No: HAB/SGH/ 2236

Date: Habra, the 09/11/21

Notice inviting quotation for Purchase of one pc Laptop of Habra S.G. Hospital, North 24 Parganas

Sealed quotations are invited from competent, reputed and eligible Companies /authorized dealers/ reputed firms/ agencies having adequate experience for sale of such articles at Govt. Sector subject to the terms & conditions given in schedule A. The firm should not have been black listed by any Central Government / State Govt./Public Sector under taking organization during last five (5) years.

Schedule A (Terms & Condition):- The specifications of Laptop are depicted below:-

Sl.No	Specification Of Laptop	Company Name
01	Processor -i3 11 th Generation(intel)	DEL and HP
02	RAM-8GB	DEL and HP
03	Hard Disk-1 TB	DEL and HP
04	Windows 10 (Orginal)	DEL and HP
05	MS office (Orginal)	DEL and HP
06	Screen Display-15.6 Inch	DEL and HP

01. Quotation received after the stipulated time and date due to any reason what so ever shall not be considered and the same are liable to be rejected.
02. Hospital authority reserves the right to accept or reject any/all tenders without assigning any reason what so ever. The decision of the authority in this regard is final and binding.
03. The Bid should be signed by the bidders in all pages with seal.
04. Incomplete and unsigned Quotation is liable to be rejected.
05. Any of the bidders, who may desire, may remain present at the time of opening of the bid.
06. Trade license no. I.T.return(current),TDS Return(current),GSTIN Return(current),P.Tax return(current), PAN no. sales & service dealership license, authorization letter for sale, Balance sheet & PL account(current) is the mandatory required documents from the bidders.
07. Quotation with over writing condition will be rejected.
08. No payment shall be made in advance nor shall any loan from any bank. All payment shall be made by A/c payee cheque/ RTGS /NEFT only after satisfactory installation.
09. No extra charges will be levied for material carrying cost, installation charges, loading & unloading charges and other miscellaneous charges respectively. Quotation should be mentioned only basic price and GST will be applicable for extra.
10. The last date of submission of sealed bid Documents containing technical and financial bid is 18.11.2021. (Thursday) up to 12 noon at the drop box & quotation will be opened on 18.11.2021 (Thursday) at 1 p.m. in the Chamber of the superintendent in presence of participants.

Superintendent
Habra State General Hospital
Habra State General Hospital
North 24-Parganas.
09/11/21