Notice

Sealed quotation are invited for supplying and installing of the following items at the District Office Minority Affairs, North 24 Parganas, Barasat from reputed, renowned and bonafied agencies or their authorized representatives. The items required are mentioned below:

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Name of Item</th>
<th>Specification</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Air Condition Machine</td>
<td>1.5 ton</td>
<td>1</td>
</tr>
<tr>
<td>2</td>
<td>Xerox Machine</td>
<td></td>
<td>1</td>
</tr>
</tbody>
</table>

The agency should have the following credentials to participate in the procedure:

(a) Agencies having experience of supplying of the same or similar types of items preferably to the Government offices or any Government undertakings.
(b) Proof of IT return for last years.
(c) Vat/GST registration Certificate.

The last date for submission of quotation is 06.08.2018 within 1.00 P.M in the office of the District Officer Minority Affairs, North 24-Parganas, Barasat. The lowest rate offered will generally be accepted provided all required documents are at par with the norms. The authority has the final discretion in selecting the agency. The tender will be opened on 06.08.2018 at 3.00 P.M.

Memo No. M-11015/3/2015-DOMA/ 512(5)

Copy forwarded to:
1. The Nezarah Deputy Collector, North 24-parganas, Barasat.
2. The District Informatics Officer, NIC, North 24-Parganas.
3. CA to the District Magistrate, North 24-Parganas, Barasat for kind appraisal of the matter to the District Magistrate.
4. CA to the Additional District Magistrate (T), North 24-Parganas,
5. Office Notice Board.