



Government of West Bengal
Office of the Chief Medical Officer of Health &
District Health & Family Welfare Samiti
Barasat, North 24 Parganas, Pin Code: 700124



Telephone: 03325523129E-mail:cmohn24pgs@gmail.com

Memo No : CMOH-N24Pgs/Estb.-Veh/ 5252

Date: 23-11-2020

TENDER NOTICE

Sealed Tenders are hereby invited from accredited bona fide vehicle operators/owners to create a panel of accredited vehicle owners for hiring of vehicles of descriptions mentioned herein under for official use in the Office of the District Health and Family Welfare Samiti, 24 Parganas(North) and other units in its jurisdiction.

Last date for submission/receipt of tender is on 14.10.2020 at 4 pm The Tenders will be opened on the same day at 5pm in the office of the undersigned in presence of bidders. The Bidders will have to submit the Tenders in their own pad along with self-attested copies of under mentioned documents in a sealed envelope addressed in favour of the undersigned. The Rate shall be offered in the Format given in Annexure A:-

1. Contract Carriage Permit issued by the State Transport Authority, West Bengal.
2. Motor Insurance Certificate
3. Up to date MV Tax and other Fee receipt issued by the State Transport Department
4. Up to date Pollution Control Certificate
5. Certificate of Registration
6. Certificate of Fitness issued by the State Transport Department
7. Pan Card of the Owner
8. Bank Details of the Owner

All of the above stated documents are required to be dropped in the 'Tender Box' kept in office of the undersigned. Tenders received after the above stated date or time will not be considered. Vehicles of following description are needed-

Sl. No	Description of vehicle	Seating Capacity	Ceiling for Monthly Rate	Ceiling for Casual Hiring	Allowable limit of Fuel Consumption
1	Maxi Cab with engine capacity 2000 c.c. and above with air condition	6 Persons	Rs.590/-	Rs.16/- per km or Rs.135/- per hour whichever is higher	10 km/litre
2	Motor Cab/Maxi Cab having engine capacity less than 2000 c.c. with air condition	4/6 persons	Rs.525/-	Rs.15/- per km or Rs.120/- per hour whichever is higher	12 km/litre (Motor Cab) & 10 km/litre (Maxi Cab)

3	Maxi Cab non air condition	6 Persons	Rs.490/-	Rs.13/- per km or Rs.80/- per hour whichever is higher	10 km/litre
4	Motor Cab having engine capacity less than 2000 c.c. non air condition	4 persons	Rs.475/-	Rs.13/- per km or Rs.75/- per hour whichever is higher	12 km/litre

Terms & conditions follows:-


1. Bid shall be made for **diesel driven vehicle** only.
2. Rate for casual hiring is applicable for hiring of vehicle up to 10 days in a month. Rate for casual hiring is inclusive of fuel and all other charges.
3. Fuel will be provided up to the allowable limit in case of monthly hiring only. Mobil oil shall be issued @5 Ltr. Per 2500 km run.
4. The undersigned has the right to cancel partly or wholly the tender process without assigning any reason thereof.
5. Preference shall be given to newly purchased vehicle and latest model in the category and has experience in working with State Government Offices.
6. In case of monthly hiring payment will made on pro rata basis after taking in to consideration actual number of days of utilization.
7. Panel will be prepared according to the ascending order of the rate offered by the bidders against each category of vehicle. Separate panels will be prepared for each category of vehicles. The panel may be utilized by all institutions under District Health & Family Welfare Samity, 24 Pgs(N).
8. Monthly rate is for 10 hours a day and additional charge @Rs.20/- per hour shall be applicable.
9. Maximum 10 kilometers between garage of the vehicle and the place of reporting is allowed.
10. Period of Contract – up to 30.11.2021 from the date of issue of Work Order if not terminated earlier due to non-fulfillment of any terms and conditions.
11. Salary of driver, regular maintenance/repair/yearly fitness/insurance payment etc. to be borne by the owner of the vehicle & to be in updated status i.e. on single responsibility basis such that Quoted Price covers bidders all obligations related to the vehicle placed on hire.
12. Incomplete or conditional tender will be summarily rejected.
13. Owner, if selected, should submit one declaration that same vehicle has not been in use under any agreement with any other agency/authority.
14. Supplier must have to arrange substitute vehicle in case of any mechanical defect/breakdown making the vehicle under contract off road.
15. After receipt of acceptance eligible bidder should place same mentioned vehicle to the unit in charges 01.11.2020.
16. Only transport vehicle having valid contract carriage permit can be placed on hire.

17. The contractor will have to provide replacement driver in case of any eventuality. The undersigned has the right has the right to ask the contractor for removal of driver who is found to be incompetent and/or ill-disciplined.

18. The contractor shall provide name, address, contact numbers and driving license number (along with photocopy of the license as per given format Annexure-'A' attached here with) to the undersigned. Quotation will be received up to 5 pm on 07.12.2020 by this office & will be opened on the next day 08.12.2020 12 pm in the chamber of the u/s.

19. The driver shall maintain a logbook of the vehicle. Total distance covered shall have to be recorded on daily basis by mentioning opening and closing kilometer reading. Distance covered from garage to reporting place and vice versa shall have to be recorded separately on each day.

20. Selected agency/vehicle owner shall have to deposit Rs.5,000.00 (Rupees-Five Thousand) only at the time entering into agreement.

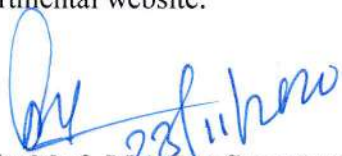

Chief Medical Officer of Health & Member Secretary
District Health & Family Welfare Samiti
24 Parganas (North)

Memo No :CMOH-N24Pgs/Estb.-Veh/ 5252/1(9)

Date: 23 - 11 - 2020

Copy forwarded for information and with a request for arrangement of display in their notice board to:-

- 1) Savadhipati, Zilla Parishad, 24 Pgs(North),
- 2) The D.M, 24 Pgs(North),
- 3) The S.P, 24 Pgs(North),
- 4) The Sub Divisional Officer 24 Pgs(North),
- 5) RTO, 24 Pgs(North),
- 6) The Executive Officer, Barasat Municipality, 24 Pgs(North),
- 7) Notice Board, CMOH Office, 24 Pgs(North),
- 8) NIC, 24 Pgs(North) with a request to publish the notice in the District Website,
- 9) IT Cell, Swasthya Bhavan, with a request to publish in Departmental website.


Chief Medical Officer of Health & Member Secretary
District Health & Family Welfare Samiti
24 Parganas (North)

ANNEXURE A

To
The Chief Medical Officer of Health
24 Pgs(North)

Sub: Offer Rate i.c.w. Tender Notice No..... dt

Sir,

In reference to above stated N.I.T, I do hereby offer rate of hiring of my vehicle as under :-

Name & Address of the Owner of the Vehicle	Vehicle No.	Description of Vehicle	Seating Capacity	Engine Capacity in c.c.	Rate offered for Monthly Hiring (in Rs.)	Rate offered for Casual Hiring (in Rs.)

I do hereby declare that I will be abide by the terms and conditions mentioned in the tender documents.

Yours faithfully,

Full Signature of the bidder