



Government of West Bengal
Office of the District Magistrate
North 24 Parganas, Barasat
(District Disaster Management Section)

Phone: (033)2584-6287 / 0280
Email: ddm04n24pgs@gmail.com

Memo No: 800 /Dist (DM)

Date: 18.07.2024

NOTICE INVITING QUOTATION

Sealed quotations are hereby invited for printing & binding of 50 (Fifty) copies of the District Disaster Management Plan 2024-25 containing 415 pages including 32 color pages.

1. The quotationer are requested to quote their rates in figures and words in the given Proforma. The printers should quote the printing & binding charges including GST and along with the delivery charges to the District Disaster Management Section.

Name and address of the printer along with Phone no. / Mobile no.	Printing & binding charges of per book including GST & Delivery charges

2. Copies of latest P. Tax, Trade License, Pan Card have to be attached.
3. Quotations should be submitted in sealed envelope superscripted with "Quotation for Printing & Binding of Disaster Management Plan 2024-25 to the Disaster Management Section, North 24 Parganas" in the box kept in the Disaster Management Section.
4. Prospective quotationer must be ready to place delivery of the printed & binded books within ten days from the date of acceptance of the offer.

Any other information will be available from the Disaster Management Section, North 24 Parganas.

The soft copy & PDF copy of the printing materials are available with the Disaster Management Section of this office.

The undersigned reserves the right to accept any rate at his discretion and does not bind himself accept the lowest rate of quotation. It shall be open to the District Authority to impose penalty and take other punitive steps as deem fit, for violation of terms and conditions.

The last date of submission of quotation is on **26th July 2024 up to 3.00 pm** and the quotation may be open at **4.00 pm** on the same day in presence of agencies or their authorised representatives at District Disaster Management Officer's chamber, North 24 Parganas.

For District Magistrate
North 24 Parganas

Date: 18.07.2024

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Copy forwarded for information to:

- 1) The DIO, NIC, North 24 Parganas with a request for uploading in the District Website.
- 2) The NDC, North 24 Parganas, with a request to display the tender notice in Notice board.
- 3) CA to the District Magistrate, North 24 Parganas.
- 4) CA to the Additional District Magistrate (Disaster Management), North 24 Parganas
- 5) Notice Board of Office.

For District Magistrate
North 24 Parganas