



**GOVERNMENT OF WEST BENGAL
OFFICE OF THE CHIEF MEDICAL OFFICER OF HEALTH &
SECRETARY DISTRICT HEALTH & FAMILY WELFARE SAMITI
NORTH 24 PARGANAS
BARASAT, KOLKATA-700124
Email:cmohn24pgs@gmail.com
Phone Number-033-2552-3129**

NIT No. CMOH-N24Pgs/DTO-Tender/EOI-8039
Ref No: HFW-27035/4/2021-NHM SEC-Dept. of H&FW/132

Date : 05.08.2021
Dated: 13.05.2021

**Notice Inviting Tender for 'Expression of Interest' for Private DR-TB IPD
Scheme in North 24 Parganas Health District**

District Health & Family Welfare Samiti (NTEP), North 24 Parganas is inviting EOI in prescribed format from registered **Non-Government Organizations (NGOs) / Private Providers / Trusts** for implementing **Private DR-TB IPD Scheme** as mentioned in the "National guideline for partnership – 2019" under NTEP. The details will be available in the notice board of the CMOH office, office of the DTO, North 24 Parganas and also in the web site www.north24parganas.gov.in & www.wbhealth.gov.in. The decision of the District Level Selection Committee will be final and committee reserves the right to reject any application and/or cancel the entire process of 'EOI' with out assigning any reason thereof.

DATE & TIME SCHEDULE FOR THE e-TENDER

Sl. No.	Particulars	Date	Time
1	Date of publishing of NIT and OID online	05.08.2021	6.00 pm
2	Online document download start date	05.08.2021	6.00 pm
3	Online document download end date	25.08.2021	6.00 pm
4	Online Bid submission start date	05.08.2021	6.00 pm
5	Online Bid submission end date	25.08.2021	6.00 pm
6	Online Bid opening for Technical Proposals	27.08.2021	6.00 pm
7	Online uploading the list for technically qualified bidders (Tentative).	To be notified later	
8	Date of online opening of Financial Proposal (Tentative).		

Any subsequent notices/circulars/corrigendum related to this e- tender shall be uploaded at <https://wbtenders.gov.in>/www.wbhealth.gov.in/www.north24parganas.gov.in/www.north24parganashealth.org websites only. Bidders are requested to check these websites regularly for this purpose.

Definition

1. "Purchaser" means the e-tender inviting authority, purchasing goods and/ or services as incorporated in this e-tender enquiry document, either directly or on behalf of consignees. For this e-tender the purchaser is the CMOH, North 24 Parganas.
2. "Bid" means Proposal/ Quotation received from a Firm / Bidder against the e-tender.
3. "Bidder" means the Individual or Firm or Agencies submitting Bids/ Quotations.
4. "Contractor" means the individual or the firm supplying the goods and/ or services as incorporated in the contract.
5. "Goods" means the articles/material required to supply to the purchaser under the contract.
6. "Earnest Money Deposit" (EMD) means Bid Security/ monetary amount or financial guarantee to be furnished by a bidder along with its bid.
7. "Contract" means the written agreement entered into between the purchaser/ consignee and the contractor, together with all the documents mentioned therein and including all attachments, annexure etc. therein.
8. "Specification" means the document/ standard that prescribes the requirement with which goods and/ or service has to conform.
9. "Inspection" means activities such as measuring, examining, testing, gauging one or more characteristics of the goods and / or service and comparing the same with the specified requirement to determine conformity.
10. "Bill of Quantity (BOQ)" is the name for price schedule (financial bid) in e-tender software.

EMD

Sl. No	Particulars	Estimated Value (EV)	EMD Amount
1.	'Expression of Interest' for Private DR-TB IPD Scheme in North 24 Parganas Health District	Rs. 1520000.00	Rs. 30400.00

Registered SSI units participating in Govt. tenders are eligible for exemptions from payment of earnest money and security deposit (EMSD) under Rules 47(A) (1) and 47(B)(7) of WBFR, vol.-I, read with Finance Dept. notification No. 10500-F Dt. 19.11.2004 and its clarification Vide memo. No. 4245-F (Y) dated 20.05.2013.

The approx. total amount of the tender for one year is Rs.1520000/- (Rupees fifteen lakh twenty thousand only). The amount of Earnest Money to be submitted shall be Rs. 30,400/- (Rupees thirty thousand four hundred only).
(The amount of EMD shall be approximately equal to 2% (two percent) of the estimated Tender value)

The process may be followed as per memorandum of the Finance Department Audit Branch vide Memo No-3975-F(Y) dated: 28 th. July, 2016.

Instructions to Applicants

1. General terms and conditions:

1. Login by bidder:

- a) A bidder desirous of taking part in a tender invited by a State Government Office/PSU/ Autonomous Body/Local Body/ PRIs, etc shall login to the e-Procurement portal of the Government of West Bengal <https://wbtenders.gov.in> using his login ID and password.
- b) He will select the tender to bid and initiate payment of pre-defined EMD / Tender Fees for that tender by selecting from either of the~ following payments modes:
 - i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;
 - ii) RTGS/NEFT in case of offline payment through bank account in any Bank.

2. Payment procedure:

- a) Payment by Net Banking (any enlisted bank) through ICICI Bank Payment Gateway
 - i. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.
 - ii. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
 - iii. Bidder will receive a confirmation message regarding success/failure of the transaction.
 - iv. If the transaction is successful, the account paid by the bidder will get credited in the respective Pooling account of the State Government /PSU/Autonomous Body/Local Body/P, R.Is, etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
 - v. If the transaction is failure, the bidder will again try for payment by going back to the first step.
- b) Payment through RTGS/NEFT
 - i) On selection of RTGS/NEFT as the payment mode, the e-Procurement Portal will show a pre- filled challan having details to process RTGS/NEFT transaction
 - ii) The bidder will print the challan and use the prefilled information to make RTGS/NEFT payment using his bank account.

- iii) Once payment is made , the bidder will come back to the e- procurement portal after expiry of a reasonable time to enable the NEFT/ RTGS process to complete ,in order to verify the payment made and continue the bidding process.
- iv) If verification is successful, the fund will get credited to the respective Pooling Account of the State Government / PSU/Autonomous Body/Local Body/ PRIs etc. Maintained with the focal point branch of ICICI Bank at R.N.Mukherjee Road, Kolkata for collection of EMD /Tender Fees.
- v) Hereafter, the bidder will go to e-Procurement Portal for submission of the bid .vi) But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

3. Refund/ Settlement Process.

- i) After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-payment portal of the State Government, the tender inviting committee will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of unsuccessful bidders, to the ICICI Bank by the e procurement portal through web services.
- ii) On receipt of the information from the e procurement portal, the bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank account from which they made payment transaction. Such refund will take place within T+2 bank working days where T will mean the date on which information on rejection of bid is uploaded to the e procurement portal by the tender inviting authority.
- iii) Once the financial bid evaluation is electronically processed in the e-procurement portal, EMD of the technically qualified bidders other than that of L1 and L2 bidders will be refunded, through an automated process, to the respective bidder's bank account from which they made the payment transaction. Such refund will take place within T+2 bank working days where T will mean the date on which information on rejection of bid is uploaded to the e procurement portal by the tender inviting authority. However, L2 bidder should not be rejected till the LOI process is successful.

iv) If the L1 bidder accept the LOI and the same is processed electronically in the e- procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 bank working days where T will mean the date on which information on Award of contract (AOC) to the L1 bidder is uploaded to the e-procurement portal the tender inviting authority.

v) As soon as the L1 bidder is awarded the contract (AOC), and the same is processed electronically in the e- procurement portal –

a) EMD of the L1 Bidder of the tenders of the State Government Offices will automatically get transferred from the Pooling account to the State Government Deposit Head'8443-00-103-001-07' through GRIPS along with the bank particulars of the L1 bidder.

b) EMD of the L1 bidder for the tenders of the State,/PSU/Autonomous Bodies/ Local Bodies/ PRIs etc. will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L1 bidder.

In both the above cases, such Transfer will take place within T+1 bank working days where T will mean the date on which the award of contract (AOC) is issued.

vi) The bank will share the details of GRN No. generated on successful entry in GRIPS with the e- procurement portal for updation.

vii) Once the EMD of L bidder is transferred in the manner mentioned above ,Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account of the Government Revenue Receipt Head “0070-60-800-013-27” through GRIPS for Government Tenders and to the respective linked bank accounts for State/ PSU/Autonomous Body/Local Body/ PRIs etc. Tenders.

viii) All refunds will be made mandatorily to the bank account from which the payment of EMD and tender fees (if any) were initiated

Performance Security

1. **** Within 15 (fifteen) days from the date of issue of notification of award by the purchaser, the contractor shall furnish performance security to the health facility for an amount equal to 3% of tendered value. The performance security shall be retained up to 6 (six) months after the date of completion of all contractual obligations by the contractor.**

2. **** The performance security shall be deposited in Indian Rupees to the state government through TR Challan under budgetary head of account 8443-00-103-Earnest Money-01-07-Deposits. No other forms of deposit can /will be entertained by authority.**

In the event of any failure /default of the contractor with or without any quantifiable loss to the health facility/ purchaser/ government, the amount of the performance security is liable to be forfeited by the health facility/ purchaser/ Administrative Department.

In the event of any amendment issued to the contract, the contractor shall, within 21 (twenty one) days of issue of the amendment, furnish the corresponding amendment to the performance security (as necessary), rendering the same valid in all respects in terms of the contract, as amended.

In reference to above, the health facility will release the performance security without any interest to the contractor on completion of the contractor's all contractual obligations.

- a) A **Memorandum of Understanding** (MOU) will be signed with the successful bidder in a non-judicial stamp paper of ₹ 100 within 7 (seven) days of issuing of AOC and after submission of Security Deposit. Initially the agreement will be up to 31/12/2021 which may be renewed based on the performance of the selected bidder and requirement of the programme. If the selected vendor fails to sign MOU within 7 (seven) days of receipt of AOC, the selection will be deemed to have been cancelled and the Security Deposit will be forfeited.
- b) The selected bidder will have to initiate work within 07 (seven) days of signing the MOU. If the selected vendor fails to initiate work within 7 (seven) days of signing of MOU, the selection will be deemed to have been cancelled and the Security Deposit will be forfeited.
- c) The CE licence and other statutory documents should be in the name of the applicant/s.
- d) Either party can terminate the contract by submission of one month's advance notice. If the selected bidder discontinues work without obeying the terms and conditions mentioned in this EOI, the Security Deposit will be forfeited.

- e) If the selected bidder fails to follow the terms and conditions mentioned in the EOI and in the guidelines issued by the Central and State authorities time to time, the contract will be terminated and the Security deposit will be forfeited.
- f) The District Tuberculosis Officer or the District PPM Co-ordinator (NTEP) may be contacted for any clarification.
- g) The bidder or his/her authorized representative may remain present in the pre-bid meeting and during opening of EOI.
- h) In case of any dispute, decision of the District Health & Family Welfare Samiti will be final and bounding to all.

2. Amendment of EOI:

At any time prior to the deadline of submission of application, the authority may, for any reason, whether at its own initiative or in response to clarifications requested by an applicant and/or instructions/guidelines issued by the higher authority, may modify the EOI by the issuance of *Addenda*. It is further clarified that the configuration and the responsibilities, terms and condition of the scheme may be changed by the authority and it shall be binding on the applicants.

Any addendum / clarification thus issued will be made available and can be downloaded from the website of the authority.

In order to provide the Applicants a reasonable time for taking an addendum into account, or for any other reason, the authority may, in its sole discretion, extend the application due date.

3. Submission of Application:

The applicant shall provide all the information sought in this EOI. The authority will evaluate only those applications that are received in the required formats and complete in all respects. Incomplete and /or conditional applications shall be liable to rejection.

The Application shall consist of the following documents:

- (i) Annexure 1- Letter of application in the prescribed format;
- (ii) Annexure 2- Profile of the Applicant;
- (iii) Annexure 3- Notarized affidavit;
- (iv) Copy of the following:
 - a) Memorandum and Articles of Association, if the applicant is a corporate body.
 - b) Memorandum of Association and Rules and Regulations, if the Applicant is a Society.
 - c) Trust Deed if the Applicant is registered as a trust
- (v) Valid ***Clinical Establishment Licence*** of the attached/associated health facility.
- (vi) Annexure 4- Financial Turnover Certificate duly signed and attested by a Chartered Accountant for 2017-18, 2018-19 & 2019-20.
- (vii) Copies of Applicant's duly audited balance sheet and profit and loss account for the preceding three Financial Years i.e. 2017-18, 2018-19& 2019-20.
- (viii) Annexure 5- Scheme Concept Note (financial bid).

4. Opening and Evaluation of Applications:

The Authority or its authorized personnel shall receive all the EOI applications up to due date and time for submission of applications.

The Authority or its authorized personnel will subsequently examine and evaluate Applications in accordance with the provisions set out in the **Eligibility Criteria**.

The Authority reserves the right not to proceed with the selection process at any time without notice or liability and to reject any or all application(s) without assigning any reasons.

5. Short listing of Applications and Notification:

After evaluation of applications, the authority would announce a list of shortlisted applicants who will be eligible for participation in the negotiation cum selection meeting to all the shortlisted applicants via email. At the same time, the authority would notify the other applicants that they have not been shortlisted. The authority will not entertain any query or clarification from applicants who fail to qualify.

Technical Proposal

1. Statutory Cover shall contain the following documents:

1. Letter of application in the prescribed format.
2. Profile of the Applicant.
3. a) Memorandum and Articles of Association, if the applicant is a corporate body.
b) Memorandum of Association and Rules and Regulations, if the Applicant is a Society.
c) Trust Deed if the Applicant is registered as a trust.

2. Non- Statutory Cover will contain the following documents-

Sl. No.	Category Name	Detail(s)
1	Certificate(s)	1. PAN, IT return of (F.Y-2017-18,2018-19,2019-20) 2. Professional Tax deposited Challan for the Financial Year 2020-2021 3. GST Registration Certificate
2	Company Detail(s)	1. Certificate of Incorporation/ Partnership Deed (*WA) 2. Updated Trade License 2020-2021/Enlistment of similar trade from the concerned authority . 3. Power of Attorney in favour of signatory of bid.(*WA) 4. Valid Clinical Establishment Licence of the attached/associated health facility
3	Declaration	1. Audited Balance Sheet & Profit & Loss A/c of 3 years (F.Y-2017-18,2018-19,2019-20) 2. Non-Conviction Certificate.(duly notarized)

(*WA-Where Applicable)

3. Financial Proposal (Single File)

Opening of Tender

The purchaser will open the bids after the specified date and time as indicated in the NIT. Authorized representatives of the bidders may attend the tender opening. The EMD for the said tender shall be evaluated first. The statutory papers will be examined and evaluated before evaluation of non-statutory documents. After this, the online price bids or financial bid of only the technically qualified bidders shall be opened for further evaluation.

Opening of Technical Proposals:

Technical proposals will be opened by members of the Tender Evaluation Committee electronically from the e-tender website using their Digital Signature Certificates (DSCs).

In the Technical Proposal, the Cover (folder) for Statutory Documents will be opened first and if found in order, the cover (folder) for Non-Statutory Documents will be opened. IF ANY DOCUMENT REQUIRED TO BE SUBMITTED FOR e-TENDER BY THE BIDDER IN HIS TECHNICAL PROPOSAL, BUT NOT SUBMITTED OR IS FOUND TO BE DEFICIENT IN ANY MANNER AT ANY STAGE AFTER OPENING OF BID THEN THE MATTER WILL BE DECIDED ON THE BASIS OF EXISTENT PROVISION OF LAW.

During evaluation, the Committee will examine the original documents as they are uploaded as e-tender documents as per Section-IV clause 1 & 2. The date & time of such examination of documents will be notified later. If the said documents in original are not produced within the specified date & time, the bid proposals will be liable for rejection.

The e-Tender Selection Committee reserves the right to reject any application/bid without assigning any reason at any stage of this e-tender process without assigning any reason.

Draft Proforma for Non-Conviction (In a form of affidavit).

I/We the proprietor/ promoter/ director of the firm, its employee, partner or representative are not convicted by a court of law for offence involving moral turpitude in relation to business dealings such as bribery, corruption, fraud, substitution of bids, interpolation, misrepresentation, evasion, or habitual default in payment of taxes etc. The firm does not employ a government servant, who has been dismissed or removed on account of corruption. The firm has not been de-barred, blacklisted by any government ministry/ department/ local government/ PSU etc. in the last two years from scheduled date of opening of this e-tender.

Eligibility, Terms & Conditions

1. Tender Selection Committee (TSC) reserves the right to accept or reject any tender or any part of the tender without assigning any reason whatsoever.
2. All bid documents (technical) should be signed/self-attested with seal by the bidder(s) in all pages.
3. Incomplete or bid with insufficient documents required for this NIT will be dealt with according to the existing provisions of law.
4. The successful bidder will be required to deposit 3% of the work value as performance security in accordance with the terms & conditions as mentioned under section III
5. Bidders must attend the Pre-Bid meeting on specific date & time as per the date & time schedule for any queries /clarification. No queries /clarification will be entertained after opening of Technical Bid thereof. Bidder(s) also may remain present at the time of opening of technical bid.
6. The authority will check or test the quality of the Items of each part before finalization of Financial Bid. If any deviation found according to the specification, the authority has every right to cancel the total/part of the tender with forfeiting the security money & EMD.
7. ****The bid will be valid for one calendar year.**
8. The final amount reflected in the financial bid by the bidder(s) will be treated as inclusive of all charges like cost of material, printing, all incidental charges, fitting, delivery etc. GST will be paid as applicable. No further or extra charges/amount will be paid beyond the price quoted and approved in the said financial bid.
9. The applying Agency/Firm must be registered with PAN, GST, IT return, & P.Tax of current validity.
10. Lowest rate will be accepted among technically qualified bidders. In case of equal rate, draw of lots will be conducted.
11. After evaluation of technical bids, the financial bid of technically eligible bidders will be opened and finalized.
12. Before finalization of Finance Bid, if asked, samples are to be placed before the tender selection committee for verification & further process of Financial Bid.
13. Tax invoice needs to be issued by the supplier for raising claim under contract showing separately the tax charged in accordance with the provisions of GST Act 2017.
14. **For any query the interested bidders may contact the office of the undersigned on all working days from 11:00 a.m. to 4:00 p.m.**

Terms of reference for Private DR-TB IPD scheme

Scope of Work

A. DR-TB Treatment Centre (Indoor)

Objective of the Scheme:

Treatment of DR-TB is very long and ranges from 9 to 20 months based on the regime given and response of the patient to the DR-TB medication. Some of the second line newer Anti-TB drugs are not available with the private chemists. Those available are very expensive. As a result, the expenditure to be borne by patients is often catastrophic and patients often default on treatment. This is unfavorable for the program as well as continues spread of DR-TB cases in the community.

As per estimations, almost 50% TB patients are taking treatment in the Private sector. Since such a large portion of the patients access private health care system, it is imperative that the Govt. engages with private service providers to offer Govt. resources to eligible and needy patients. This way, outcomes in the patients will improve which will be beneficial to the program as well as the community.

By engaging with private service providers to start a DR-TB centre, NTEP program wishes to offer free NTEP services to eligible patients. By decentralizing the service to willing private sector hospitals, burden on the public hospitals will also be reduced and poor patients will benefit from the free NTEP services in private sector.

Conditions: -

- District will calculate the payment for those services, which have been given to the patients by the hospital or as per terms and conditions in the MOU.
- District will ensure timely monitoring of all monitoring indicators as mentioned in the proposal.

Eligibility criteria for the Service Provider

- Service provider should be a registered entity (as defined in glossary) - essentially a Health Facility.
- If service provider is a private hospital/nursing home, then registration under Clinical Establishment Act is mandatory.
- If trust/charitable hospital- Registration no. of trust or registration with charitable organization is required along with *mandatory* CE licence.
- Other relevant registrations if any.
- Should be a tertiary / secondary care hospital/ nursing home with a physician / pulmonologist available round the clock.
- **It should be located in the geographic boundary of North 24 Parganas Health District.**

- Should have at least **two male and two female dedicated beds** for admission of DR-TB patients.
- Should comply with the National Guidelines for Air-Borne Infection Control for OPD & Indoor Patient Settings.
- Should institute a DR-TB Committee in the facility as per the National DR-TB guidelines.
- Should have relevant specialities along with specialist doctors (either on regular payroll/ visiting consultants/ linkage to higher centers) in the streamlike pulmonology, general medicine, pediatrics, psychiatry, dermatology, cardiology, ENT, ophthalmology, gastroenterology & gynecology etc. to whom patients can be linked for second opinions. In no case patient should be referred to different health facilities for availing specialist services as mentioned above.
- Should have in-house laboratory services (or adequate linkages) required for pre-treatment and follow-up investigations as mentioned in the NTEP guidelines to ensure that patient does not have to be referred elsewhere.

Role of Service Provider

- Undergo periodic trainings on the PMDT guidelines and updates.
- Constitute DR-TB Committee as per PMDT guidelines.
- Designate in-patient ward/s (compliant with national guidelines) and a specific number of beds as per the National PMDT guidelines.
- Make laboratory investigation as per PMDT guidelines for pre-treatment evaluation and follow up.
- ***If any investigation that is not listed in this EOI needs to be done for the patient, the same may be done only after prior consent of the District Tuberculosis Officer.***
- Collection of EP samples of extra-pulmonary DR TB patients and transportation of the same to DTC for further DST as per programme guidelines.
- Collection of samples from pulmonary and extra-pulmonary paediatric DR TB patients and transportation of the same to DTC for further DST as per programme guidelines.
- Initiate treatment with appropriate regimen as per Programmatic Management of Drug Resistant TB (PMDT) guidelines including counseling support. Ensure necessary steps for organizing treatment support, including NPY.
- Provide follow-up care and manage adverse drug reaction (ADR).
- Arrange for expert opinion of other medical specialities, if required.
- Liaise and consult with the local NTEP Programme Manager (DTO) in case the in-patient stay has to be extended beyond 5 (five) days.
- Coordinate with the NTEP to ensure a steady supply of DR-TB drugs.
- Make provisions of ancillary drugs.
- Provide commodities, services and drugs to the patients free of cost.

- Maintain relevant NTEP records (DR-TB treatment register, laboratory request form, referral forms, treatment card, treatment booklet, a-DSM forms etc.).
- Update and maintain records and registers as per PMDT in **Nikshay** and **Nikshay Aushadhi**.
- Coordinate with NTEP / designated labs / assigned DR-TB OPD to update patient records and share relevant information related to patients.
- Ensure coordination with the Programme Manager as well as with laboratory for follow-up of patients till outcome.
- Extend support to the local NTEP efforts to increase access of newer drugs like Bedaquiline, Delamanid for private-sector patients.

Role of NTEP

- Train the Service Provider on the latest PMDT guidelines and provide regular updates.
- Assess the centre for Air Borne Infection Control (AIC) measures.
- Provide forms for request of biological specimen, PMDT treatment register and transfer forms and share used credentials of Nikshay and Nikshay Aushadhi.
- Coordinate the supply and availability of DR-TB drugs to the Service Provider.
- Ensure that provision of diagnostic & treatment services by service provider is as per the revised PMDT guidelines 2019.
- Manage the linkage with RNTCP field staff to manage patients at the community level.
- Ensure timely payments to Service Provider based on **Performance parameters/indicators**.

Verification mechanism

- The first level of verification will be completed by reviewing and cross-checking with Nikshay records and/ or any other RNTCP reports submitted for a defined period.
Payments will be as per this verification.
- The second level – physical verification may be undertaken by the District assigned personnel / agency and could include:
 - Interview with 5% of TB patients registered at this facility to understand what the types and quality of free services availed
- If discordance is found during the verification mechanism, the assigned penalties maybe applied and may be adjusted in payments of subsequent quarter.
- Verification of treatment records of the admitted patients and cross checking with detailed bill.
- Verification of stock of anti-TB drugs and cross checking with patient's treatment sheet/prescription.

Performance parameters and linkages for payment

- Payment will be based on the number of days that the patient stayed for treatment initiation, follow up / ADR management as per NTEP guidelines and recorded in Nikshay.
- Deduction from payments will be made for admissions beyond 5(five) days of stay if the extension is without the requisite approval from NTEP.

Contract Period

The Memorandum of Understanding (MOU) will be drafted for a period up to 31st December 2021 initially which will be renewable after assessment of performance of the Service Provider and/or requirement of the programme.

Reporting System/ Payment

1. **DR TB IPD**– Payment will be based on the number of days that the patient stayed for treatment initiation, follow up / ADR management as per NTEP guidelines and recorded in Nikshay.
2. All patient information will be updated on Nikshay portal by the service provider
3. These reports will be checked at District level by DRTB-TBHIV& PPM Coordinator and DTO.
4. All payments shall be on **‘Fee for service’** only (reimbursed on the number of days that the patient stayed for treatment initiation, follow up / ADR management as per NTEP guidelines and recorded in Nikshay). Payments shall be made **monthly**, based on the terms and conditions of contract and deliverables achieved by the service provider.
5. The service provider shall raise monthly invoices to the district. After verification of the supporting records and invoices at the district level, payment will be made.
6. After verification at DTO office, payment will be made to the service provider via PFMS (Public Financial Management System) or any other payment mode as directed by the higher authority.

ANNEXURE - 1

Applicant's Expression of Interest

To

The District Tuberculosis Officer

North 24 Parganas

Banamalipur, Jessore Road,

Kolkata – 700124

Subject: Application of EOI for providing services under 'DR-TB IPD Scheme' under Partnership Guidelines 2019(NTEP) for 2021-22.

Reference: Your invitation seeking EOI for DR-TB IPD Scheme vide Memo No.

..... Dated

1. With reference to the above subject and reference, I / We having read the EOI document and understood its contents, hereby submit my/our application for selection for the aforesaid scheme.
2. I/We express interest for implementing this scheme: IPD services for DRTB patients as per terms and conditions mentioned in the EOI.
3. I/ We certify that all the information provided in the application and in Annexure 3 to 6 are true and correct.
4. I/ We shall make available to the authority any additional information it may find necessary or require to supplement or authenticate the qualification statement.
5. I/ We acknowledge the right of the authority to reject our Application without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
6. I/ We certify that in the last three years, I/we have not been blacklisted on any contract, by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Applicant or any member or Associate, as the case may be.
7. I/ We declare that we/ any Member, or our/ its Associates are not a Member of a/ any other facility applying for shortlisting and have no conflicts of interest with any other applicants.
8. I/ We agree and undertake to abide by all the terms and conditions of the EOI Document

Signature Name, title and seal of authorized official of Applicant

ANNEXURE - 2

FORMAT OF APPLICANT'S CONTACT & OTHER DETAILS

1. Name of the Service provider:
2. Private Hospital/ Nursing Home/Trust/NGO:
3. Registration details:
 - a. Hospital/Nursing Home registration no. under Clinical Establishment act-
(Submit a self attested copy of CE licence)
 - b. If Trust/NGO – Registration no. of trust/NGO:
(Submit a self attested copy of Registration certificate)
 - c. Other if any(give details) –
4. Postal Address with PIN code:

Telephone:

Fax:

Email:

5. Contact Person: (including contact no. and e-mail ID):
6. Has your organization ever been blacklisted by any organization/ Government:
7. Short / brief introduction about the facility (max. 300 words):
8. Self attested documents attached with the application (please mention Yes or No before each document):
 - CE licence:
 - Registration certificate / papers:
 - Annual Report/Activity Report:
 - Audited Report of last three financial years:
 - Notarized affidavit:
 - Scheme concept note:
9. Date of Application:
10. Signature of applicant/s with legible seal:

ANNEXURE - 3
(Notarized Affidavit)
(On Rs.100/-stamp paper)

Affidavit

1. I /We hereby confirm that we are interested in undertaking the scheme for providing services to DRTB patients (IPD), under NTEP program for North 24 Parganas Health District, West Bengal, in response to the EOI called by the Office of the Chief Medical Officer of Health, North 24 Parganas health district.

2. Further, I / We confirm that
 - i. All the statements, documents, testimonials, certificates, etc. uploaded are genuine and the contents thereof are true.
 - ii. Any of our personnel, representatives, sub-consultants, sub-contractors, service providers, suppliers, partner and / or the employee will not directly or indirectly, engage in any activity that may intervene, interfere and/ or influence the procurement process at any stage.
 - iii. Indemnify and compensate the Government of West Bengal from any penalties and costs that may be incurred due to lapse/ s on our part including incorrect/ misrepresented / forged document or statements.
 - iv. If our institute is found contravening this undertaking even after award of contract in our favour we accept disciplinary action by Government of West Bengal including rejection of our EOI, annulment of contract and blacklisting.

Date: Authorized Person's Signature

Name & Designation with Seal

Sworn before me

Annexure – 4

Financial Turnover Certificate
(by any Chartered Accountancy firm/ Chattered accountant)

This is to Certify that, we have audited the Accounts of M/S, Whose Office is located at (Complete address) for the Financial Years 2017-18, 2018-19& 2019-20and found that the Turnover is as under:

SI No	Financial Year	Turnover (in Lakh Rs)
1	2017-18	
2	2018-19	
3	2019-20	
	Total Turnover	

Date:

Signature:

Place:

Name:

Complete Address:

Registration No of Chartered Accountancy firm/Chartered Accountant:

ANNEXURE – 5
Scheme Concept Note

1. IPD Load of the hospital :

Service	No. of patients
A. IPD	
1. Total no. of functional beds	
2. Bed occupancy ratio in 2020-21	
3. Dedicated DRTB IPD space available (separate for Males & Females) (Yes/No)	
4. No. of beds that can be dedicated/ allocated for Male & Female DRTB patients under this program (separately)	

2. Names, designations and qualifications of the chest physicians/ other specialists who will be providing services at the DR-TB centre: (add rows if necessary)

Sr No	Name of Doctor	Designation	Qualification

3. Specialities available (Yes/No)- It may be either on regular payroll of the hospital or a visiting/honorary consultant:

Name of the speciality	Yes/No	Regular/Visiting
General physician		
Paediatrician		
Psychiatrist		
Dermatologist		
Cardiologist		
ENT		
Ophthalmologist		
Gynecologist		
Pulmonologist		

4. Proposed costing for the following:

a) **Indoor treatment Package: Per patient per bed per day: ₹ _____**
.(Maximum rate = ₹ 3000 per bed per day*)

(This should include bed charges, meal and ancillary drugs. All DR-TB drugs as per PMDT guidelines will be supplied by NTEP.

(The programme will reimburse expenses for a **maximum of 5 (five) days of admission per patient** for each episode of treatment initiation / follow up / ADR management. Treatment extension/continuation beyond **5 days** will need concurrence from the District TB Officer.)

b) **Lab package** per patient: (check with PMDT guidelines)

Pre-Treatment Evaluation: The tests, even if done for multiple times, will not exceed the package value as quoted below.

Package	Package rate quoted
<p align="center">Standard DR-TB Panel</p> <p>CBC Plasma Glucose- Fasting Plasma Glucose- Post prandial Liver Function Test BUN Creatinine BUN:Creatinine ratio Serum electrolytes (Na, K, Ca, Mg) Urine Routine & Microscopy TSH, Free T4 Pregnancy test HIV ECG Chest X-Ray (digital)</p>	<p align="center">₹ _____ (Maximum rate = ₹ 5000)*</p>
<p align="center">Mandatory Evaluation</p> <p>Psychiatric evaluation Ophthalmic evaluation to rule out uveitis and chorioretinitis Pure tone audiometry</p>	<p align="center">₹ _____ (Maximum rate = ₹ 2000)*</p>

c) **Doctors' fees for the total duration of admission per patient = ₹ _____**

(Maximum = ₹ 10000)*

d) **Doctors' charges from super speciality streams per patient if any = ₹ _____**

(Maximum = ₹ 4000)*

e) **Average overhead cost per patient = ₹ _____**

(Maximum = ₹ 2000)*

Total quoted rate: ₹ _____ [(a×5)+b+c+d+ e]

Signature of applicant/s with legible seal:

***All rates to be quoted in respect to maximum rate mentioned in this EOI.**

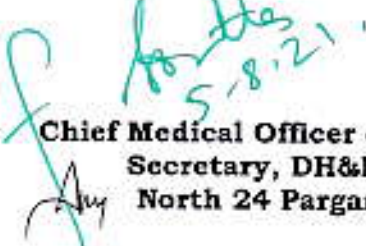

5.8.21
**Chief Medical Officer of Health &
Secretary, DH&FWS
North 24 Parganas**

NIT No. CMOH-N24Pgs/DTO-Tender/EOI-8039/1(9)

Date : 05.08.2021

Copy forwarded for information & necessary action to-

1. The Director of Health Services, Government of West Bengal.
2. The O/C Health, North 24 Parganas
3. The Dy. Chief Medical Officer of Health-I/II/III, DMCHO, DTO, North 24 Parganas .
4. The Accounts Officer, O/o the CMOH, North 24 Parganas.
5. The Administrative Officer, O/o the CMOH, North 24 Parganas.
6. The I.T Coordinator, SwasthyaBhawan with the request to upload this notice in the official website of SwasthyaBhawan.
7. The D.I.O, North 24 Parganas with the request to upload this notice in the official website of North 24 Parganas District.
8. Notice Board, O/o CMOH, 24(N) Pgs.
9. Office Copy.


5.8.21
**Chief Medical Officer of Health &
Secretary, DH&FWS
North 24 Parganas**