

**Notice Inviting e-Tender No.**

The tender is invited by the undersigned for supply & installation of machineries for establishment of sanitary napkin production unit in at Krishak Bazar (1<sup>st</sup> Floor) , Barrackpore I Block for Satarupa Mahila Sangha Bahumukhi Prathamik Sangha Samabay Samity Limited, Mamudpur GP, Barrackpore I block, from reputed and resourceful Contractor/supplier in form of Company/firm/Public Sector undertaking/Government undertakings company having experience in supply and delivery in Govt Department in the table below through electronic tendering (e-Tendering). The intending Tenderers may visit website for the tender notice, other details & submission of bid will be through the website <https://www.wbtenders.gov.in> only. The tender shall be available for viewing in our website (<http://wbtenders.gov.in/nicgep/app>) on and from 15.09.2023.

S.N	Name of the Work	Tender Amount (Rs.)	Earnest Money (Rs.)	Time of Work	Remarks
1	For supply & installation of machineries for Establishment of sanitary napkin production at Krishak Bazar (1st Floor) , Barrackpore I Block for Satarupa Mahila Sangha Bahumukhi Prathamik Sangha Samabay Samity Limited, Mamudpur GP, Barrackpore I block	Not Applicable	10,000.00	Within 30days after receiving work order	

1) All categories of prospective tenderer shall have to submit Valid and upto date:

- P.Tax receipt challan ( Year 2023-24)
- I.Tax return acknowledgement receipt (AY : 2021-22/22-23)
- PAN card issued by I.T Deptt.P
- Valid Trade License of current year.
- GSTIN (15 digit no.)
- Submission of Earnest Money : The Earnest Money Deposit must be paid by the bidder through (1) Net Banking or (2) RTGS / NEFT incase of offline payment through bank account in any Bank as per the memorandum No. 3975-F(Y) dated 28th July 2016 of Finance Department (Audit Branch), Govt. Of West Bengal. The bidder may see the Memorandum 3975-F(Y) dated 28<sup>th</sup> July 2016 of Finance Department (Audit Branch), Govt. Of West Bengal.

After technical evaluation and on receipt of the information from thee-procurement portal, the EMD of the bidders disqualified at the technical evaluation will be refunded through an automated process to bidders "Bank Account from which the bidder made the payment transaction of EMD. Once the financial bid evaluation is electronically processed in thee-procurement portal, EMD of the technically qualified bidder so ther than First Lowest and Second Lowest bidders will be refunded through an automated process. After issue of," Award of Contract" (Work Order) to the Lowest bidder, EMD of the Second lowest bidder will be refunded in the same manner to his Bank account from which he made the payment transaction of EMD.

The bidders who are exempted to deposit EMD as per existing Government order in force should submit an application including supporting Government order claiming exemption of EMD and same need to be uploaded infolder 'EMD'. (After opening of Financial Bid, LOWEST bidder of each scheme shall be asked to produce original documents for verification which must be tallied with scan copy of documents already uploaded at the time of submission of Tender, failing which his/her tender shall be liable to be rejected and Second Lowest bidder shall be considered subject to



verification of original documents.)

- 2) Properly indexed & self-attested documents & duly digitally signed of both the Technical Bid and Financial Bid should be concurrently submitted in the website mentioned above as per time schedule given below.
- 3) The Successful L1 bidder must submitted the hardcopy of EMD along with all documents to the tender inviting authority with his acceptance letter of the LOI (letter of intent). Failure to submit the hardcopy with the acceptance letter with in the time period prescribed for the purpose may be construe as an attempt to disturb the tendering process and dealt with such matter will be legal process including blacklisting the bidder. The documents submitted by the bidders should be properly indexed & notarized with seal.
- 4) Technical Bid and Financial Bid are to be submitted in separate cover duly digitally signed ill the website <http://wbtenders.gov.in>. The documents submitted by the bidders should be properly indexed & self attested with seal.
- 5) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in below Table.
- 6) The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID** of the tenderer is found qualified by the 'Tender Evaluation Committee' of .The Tender Committee reserves the right to reject or cancel any or all pre-qualification documents and bid documents without assigning any reason what so ever. The list of Qualified Bidders will be displayed in the website.
- 7) Eligibility criteria for participation in the tender.
- 8) Resourceful, bonafied & Experienced Agencies/ Supplier shaving atleast 40% (forty percent preferably) credential of similar nature in a single work of single work order during any one financial year with in the last 5 (five) years from the date of issue of this Notice in the same name and style as a prime agency under authority of State/Central Government, State/ Central Government undertaking/ Statutory Bodies Constituted under the Statute of the Central/ State Government. Copy of credential certificate to be uploaded.
- 9) Income Tax Acknowledgement Receipt for the latest Assessment year, P.T. Deposit Challan for the latest financial year, Pan Card, GST Registration Certificates are to be accompanied with the Technical Bid Documents.
- 10) The prospective bidders or any of their constituent partner shall neither have abandoned any work nor have any of their contract been rescinded during the last 5 (live) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.)
- 11) The prospective bidders should own arrangement to supply and installation the required plant and machineries.
- 12) Registered Partnership Deed for Partnership Firm only along with Power of Attorney is to be submitted. The company shall furnish the Article of Association and Memorandum.
- 13) All bidders outside the state of West Bengal must have office in West Bengal.
- 14) Registered Labour Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, Minutes of last A.G.M., valid certificate from A.R.C.S. along with other relevant supporting papers.
- 15) Joint Ventures will not be allowed.
- 16) Issuance of work order as well as Payment will depend onsite clearance, availability of Fund in appropriate head and no claim whatsoever will be entertained for delay issuance of work order as well as payment (if any). Works would be completed within stipulated period.
- 17) No mobilization advance and secured advance will be allowed.
- 18) Income Tax and other admissible tax will be deducted from bill as per Rule in force at the time of payment of the selected agency.
- 19) Tender documents shall be filled up in English
- 20) No escalation and/or price adjustment will be allowed by the Department under any circumstances.
- 21) No conditional/incomplete tender will be accepted under any circumstances.
- 22) The addendum and corrigendum of this tender shall form part and parcel of the original tender and will be published in due time, if necessary.
- 23) Quantity mentioned is indicative only. The buyer reserves the right to increase or decrease the quantity to any extent as may be required within the rate validity period.



24) Quoting of rates for any groups in the BOQ:

- a) Rate shall be inclusive of all taxes as well as delivery cost at the respective destination mentioned in the table.
- b) Tenderer shall have to quote Rate/Price in the cells provided in the BOQ and shall fill all cells of a particular row.
- c) All tender prices shall have to be quoted in BOQ inclusive of every demand for delivery up to destination basis.
- d) No incidental charges like rain, fire, earthquake etc will be entertained.


25) Date & Time schedule:

Sl. No.	Particulars	Date & Time
1	Date of uploading of NIT documents ( Online) (Publishing Date)	15.09.2023
2	Bid submission start date (on line)	15.09.2023
3	Date of Submission of Earnest Money	29.09.2023
4	Bid submission closing date (on line)	02.10.2023
5	Bid opening date for technical bid (on line)	03.10.2023
6	Date of opening of Financial Bid (on line)	To be intimated later
7	Date of scrutiny of financial bid (off line)	To be intimated later
8	Location of Bid opening	To be intimated later

26) Forfeiture of Earnest Money Deposit:

Earnest Money deposit is liable for forfeiture in the event of:

- A) Withdrawal of offers during the bid validity.
- B) Non acceptance of work orders
- C) Non execution of agreement within the stipulated time, after receiving the work order.
- D) Any unilateral revision made by the Tenderers during validity.

  
Project Director, D.R.D.C. &  
Addl. District Mission Director, D.M.M.U.,  
North 24-Parganas Zilla Parishad.

Memo No: 1455 (21) / 1-408 / 2023-24 / DRDC

Date 14/09/23

Copy forwarded for information & necessary action to:-

- 1) The SMD&CEO, WBSRLM.
- 2-6) The ADM, (Basirhat) / (LR) / (G) / (T) / (Panchayet), North 24 Parganas.
- 7) The Secretary, Zilla Parishad, North 24 Parganas.
- 8-9) The CMOH Barasat / Barrackpore, North 24 Parganas.
- 10-14) The SDO, Barasat / Barrackpore / Basirhat / Bongaon / Bidhannagar for information.
- 15) The NDC, North 24 Parganas
- 16) The Treasury Officer, Barasat Treasury -I, North 24 Parganas.
- 17-19) All DPDs, DRDC, North 24 Parganas.
- 20) The HC, DRDC, North 24 Parganas
- 21) The CA to the DM, North 24 Parganas for placing before the Authority.

  
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Addl. District Mission Director, D.M.M.U.,  
North 24-Parganas Zilla Parishad.